

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 21st September 2021

Boardroom, 6.30pm



Meeting Opened: 6:37pm

Present: Alli McShane, Hayley Baker, Lou Christie, Dr Rob McEwan, Shirl Badenach, Anthony Gunton, Helen Harris, Krysta Brocklehurst

Apologies: Cas Thore, Nick, Joanna Georgelas, Dayana Baker

Acceptance of Previous Minutes:
Moved – Shirl Badenach
Seconded – Lou Christie

President's Report

- Magenta and Blacker
 - Alli provided feedback from the event and suggestions for future events
 - Sold out of mostly all products, well catered
 - Comments on good pricing
 - Profit: \$2109
 - Great atmosphere at the event particularly the area where the PA tent was operating
- Father's Day Stall
 - Feedback received from Millie Fox, co-ordinator
 - Made just over \$1000
- Article submitted for Virtus and on track to Magenta and Blacker (Anniversary Edition)
- Grandparent's Day with a good number of volunteers assisting
- No more events on the 2021 calendar requiring volunteers

Treasurer's Report

As at 7th August – 16th September

Income Received:	
Father's Day Stall (no expenses received)	\$1710.20
M&B (no expenses received)	\$3,769
Entertainment Books	\$50.91
Tuckshop Profits	\$35,289.11
Total New Revenue	\$40,819.22
Total New Revenue for 21/22 FY	\$86,860.87
Expenses	
PA Meeting Catering	\$50.00
Total Expenses for 21/22 FY	\$14,820.93
Net Profit	\$72,039.94
Balance Sheet Current Position	\$295,732.00
<i>From \$254,963 previous year report, up \$40,769</i>	

Notes:

- Term Deposit unchanged
- Cash at Bank (Balance with school) increased from \$201,728 to \$242,497
- Table Tennis Table - \$4,000 commitment. *See motion moved this meeting below.*

Headmasters Report:

- Since our last meeting in August, there have been a number of events:
 - Dance Showcase
 - 120 boys involved
 - Alumni Events in WA
 - Over 80's Lunch
 - Grandparent's Day
 - Alex Del Paro – Facilities co-ordinator
 - Open Day – 20 families
- ~\$17,000 raised for Leukemia Foundation event
- Internal appointments
 - Adam James – Acting Head of Thorold
 - Cath Hogan – LSL
 - Joe French & Emma Crawford replacements
 - Margaret Macy Cox – school archivist
- Dr McEwan taking study leave, 25 October – 29 November (week 3 – 7)

Correspondence:

- Incoming:
 - Email from Millie Fox re Father's Day Stall
- Outgoing
 - Thank you card sent to Kezia Mellers for her support to the PA during her time as Event's Co-ordinator

Actions arising from previous minutes

Item	Action
<u>Events</u> 2022 Events <ul style="list-style-type: none"> • Blokes and Spokes – March 6th <ul style="list-style-type: none"> ○ Permits on track to have completed before end of the school year 	Ongoing

Business Arising:

Item	Action
<u>Table Tennis Table</u> <ul style="list-style-type: none"> ○ New table has been purchased ○ 2017 allowance was \$4000 (September 2017) ○ Difference is approximately \$6000 Motion: <ul style="list-style-type: none"> ○ To provide the balance to the school for the remainder of the cost of the table in addition to the amount agreed at the September 20, 2017 PA meeting of \$4000. <ul style="list-style-type: none"> ▪ Moved By: Krysta Brocklehurst ▪ Seconded By: Lou Christie ▪ Accepted by Meeting 	Krysta to notify Gina of motion

<p><u>PA Information</u></p> <ul style="list-style-type: none"> ○ Members encouraged to consider positions for 2022 ○ Suggestion to add wording to constitution for positions to hold a 2-year tenure (with option to extend) ○ Thank you to Anna Yard-Cumming <p>Motion \$100 for a gift for Anna as a thank you for her long-standing service to the Parents Association</p> <ul style="list-style-type: none"> ▪ Moved By: Alli McShane ▪ Seconded By: Lou Christie ▪ Accepted by Meeting 	<p>Alli write wording for constitution for 2022 AGM</p> <p>Alli to organise gift</p>
<p><u>Lost Property Blitz</u></p> <ul style="list-style-type: none"> ● Offer of PA to collect all lost property and put in the auditorium (or alternative space) for parents/students to collect on the day ● Week 2 or 3 ● Wednesday 20th October, times TBC ● Alli to draft an Edsmart to send to PA 	<p>Alli - EdSmart</p>
<p><u>Community Group</u></p> <ul style="list-style-type: none"> ● Update from Richard re Volunteer management system which is currently being developed ● Data exists in several areas which needs consolidating ● Single page for nominating area to volunteer. ● Suggestion to include information about each item and examples of each item ● Revisit the Year Group program, Lou to send through details to Richard ● Proposal – unofficial event for each year group e.g. \$25 per head informal event ● Suggestion to also include the Community Business Directory as a resource. 	<p>NFA</p>
<p><u>Middle School Redevelopment Tour</u></p> <ul style="list-style-type: none"> ● PA members were provided an informative tour of the new building 	<p>NFA</p>

Meeting Closed: 7:40pm

Next Meeting: 26th October, 2021