

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 15th June 2021

Boardroom, 6.30pm



Meeting Opened: 7:43pm

Present: Alli McShane, Nick Ledwell,, Hayley Baker, Lou Christie, Dr Rob McEwan, Shirl Badenach, Anthony Gunton, Cassandra Thoars, Crystal Teng, Nadia Sun, Joanna Georgelas, Nadia Gelman

Apologies: Dayana Baker, Krysta Brocklehurst, Kezia Mellers

Acceptance of Previous Minutes:

Moved – Nick Newell

Seconded – Anthony Gunton

President's Report

- High Tea organisation is going well
 - Just over ½ tickets already sold
 - Seating in year group/parent group
- Magenta and Blacker
 - Term 3
 - PA will be running bar
 - Supervision of the entry points and gold coin donations. Collection will be by students who are wanting service points.

Treasurer's Report

- Activity Report - Attached
- Revenue since the last report comprises:
 - Tuckshop Revenue of \$12,260.92
 - Mother's Day Stall Revenue of \$1,844.45
 - Term Deposit Interest \$26.25
- Expenses since the last report comprises:
 - Hadley's High Tea Deposit \$454.55
 - Tuckshop Costs \$4,548.80
 - Catering for Meetings (minor expenses)
- Equity position remains strong at \$247,173, noting there are funds quarantined in the Current Assets/Balance with School for playground development.

Headmasters Report:

- **Recent and Upcoming Events:**
 - Junior School Music Showcase. Large number of bands/choirs performed
 - Middle School Music Showcase. Large number of students participating.
 - 175th Anniversary Concert
 - End of Sport winter seasons
 - Long Serving Staff function – Bell Tower is now updated with all names
 - 'A Haunting We Will Go'
 - Hobart Dance Life Unite – boys dancing
 - Agfest presence
 - St Michaels/Hutchins concert
 - Sailing team in National Championships
 - Coxed 4 rowers selected to represent Australia
 - Achieved a Gold Medal in Ethics Olympiad (combined Hutchins/Collegiate team)

Headmasters Report (cont'd)

- Dr McKewan invited to participate on the Respectful Relationships Government Advisory Panel as the AHISA representative. The invitation is indicative of the reputation Hutchins has in this space.
- Audits:
 - TASC Audits
 - ESOS
 - Children's Services check (Kinder and Pre-Kinder)
- New Staff:
 - Allison Brooks – Community Relations
 - Marji Craven – Advancement Office Assistant
 - Rachel Clark – Junior School Receptionist
- Apology from Steve Coventry re attending meeting to present Playground Upgrade
- Middle School Building
 - Dance and drama studio handed over by builders
 - Currently landscaping
- Overall, enrolments strong and financial position is healthy

Correspondence:

- Incoming:
 - Nil
- Outgoing
 - Nil

Actions arising from previous minutes

Item	Action
<u>Advancement Office Update</u> <ul style="list-style-type: none"> • Alli to invite John to present to the PA 	In progress
<u>Video Conferencing for PA Meetings</u> Options for future meetings	
<u>School Community Website</u>	Deferred. Kezia unavailable.
<u>Events</u> 2021 Events <ul style="list-style-type: none"> ○ Ladies High Tea - Dayana <ul style="list-style-type: none"> ▪ See President's Report above ○ Magenta and Blacker (Term 3) - Alli <ul style="list-style-type: none"> ▪ See President's Report above ○ Class Parents for 2021 - Lou 	Ongoing Dayana Alli Lou
<u>Book Lists & Blazer embroidery/process update</u> <ul style="list-style-type: none"> ○ eBooks <ul style="list-style-type: none"> ▪ Dr McKewan following up on eBooks ○ Blazer Embroidery <ul style="list-style-type: none"> ▪ Rob to follow up regarding embroidery and process 	NFA

Business Arising:	
Item	Action
<p><u>Middle School Colours/Service Booklet</u></p> <ul style="list-style-type: none"> • Raised that the booklet is difficult and complicated to understand • Request for possible review • Dr McEwan passing on to Ken Kingston 	NFA
<p><u>Po9</u></p> <ul style="list-style-type: none"> • Shane McAloon to come to future meeting to discuss the requirements • How having a standard kit would benefit the boys and be more equitable • Funding request form has been sent to Shane 	
<p><u>Rory</u></p> <ul style="list-style-type: none"> • Question regarding how Rory supports Year 11 and 12 criterion-based assessment 	NFA
<p><u>Lost Property</u></p> <ul style="list-style-type: none"> • Alli received a call Junior School regarding the huge amount of lost property • Alli has washed and returned to boys • Remaining clothing: <ul style="list-style-type: none"> ○ EdSmart Notice to school for boys to claim ○ Facebook Buy/Sell/Swap page • PA will help a couple of times a year to clean out lost property • Change in tops from long to short sleeve <ul style="list-style-type: none"> ○ Sustainability committee could investigate what agencies might take the ex-uniform and pass on to international schools ○ Lou to pass on to Sustainability committee for them to investigate ○ Idea: Bike Drive ○ Further discussion around school's support of international schools 	Sustainability Committee (via Lou)
<p><u>School Grounds</u></p> <ul style="list-style-type: none"> • Alli received queries re changes in policy regarding parents coming onto school grounds • Position not necessarily changed however school is holding events • Dr McKewan to follow up and consider an updated communication to parent body. 	NFA
<p><u>Meeting Minutes</u></p> <ul style="list-style-type: none"> • Request that meeting minutes are distributed in a timelier manner - Anthony • Alli to arrange EdSmart notice prior to meetings 	NFA
<p><u>Parking</u></p> <ul style="list-style-type: none"> • Changes to parking • Inquiry if there is a possibility to shorter term parking for parents 	NFA
<p><u>Cushions</u></p> <ul style="list-style-type: none"> • Possible PA opportunity for funding in Drama Studio • Action: ? 	

Meeting Closed: 7:49pm

Next Meeting: 10th August 2021 in the new Middle School Building