

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 10th August 2021

Boardroom, 6.30pm



Meeting Opened: 6:35pm

Present: Alli McShane, Hayley Baker, Lou Christie, Dr Rob McEwan, Shirl Badenach, Anthony Gunton, Helen Harris, Gene Phair, John Groom, Shane McAloon, Dayana Baker

Apologies: Cas Thore, Nick Ledwell

Acceptance of Previous Minutes:

Moved – Dayana Baker

Seconded – Hayley Baker

President's Report

- Pleasure to represent PA to represent Chris Ray opening of Middle School Building, moving ceremony.
- Dayana and Alli attended Government House Reception to celebrate School's birthday.

Treasurer's Report

- To be provided

Headmasters Report:

- Master Plan led by School
- Celebrated 175 with numerous events
- Staff departures: Dr Michaela Guest, Dean Docking, Dr Keith Martin Smith.
- National Quality Improvement Plan for early years education, exceeding the national quality standard, first time reached exceeding.
- Ethics Olympian: 7/38 teams internationally, space design challenge international won the competition.
- Playground equipment: Spaghetti crinkle has been ordered.

Correspondence:

- Incoming:
 - Nil
- Outgoing
 - Nil

Actions arising from previous minutes

| Item | Action |
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| <u>Video Conferencing for PA Meetings</u> <ul style="list-style-type: none">• Options for future meetings | CF |
| <u>Outdoor Ed/Po9</u> <ul style="list-style-type: none">• Funding request for upgrade for the MTB fleet• 2 bike options, better quality and functionality for P9 challenges. Kona Unit, simple design to alleviate future maintenance issues.• Current fleet is around 22.• Maintenance is currently outsourced.• Lifespan 6-8 years.• Unit costing to be considered and to come back to PA accordingly. | |

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| <ul style="list-style-type: none"> Shane to advise unit pricing of each bike, of 5 or 10 bikes (Alli to provide feedback to Shane). <p>Motion:</p> <ul style="list-style-type: none"> Meeting agreed with concept to support the po9 Bike Program. <p style="text-align: center;">Moved – Seconded –</p> | |
| <p>Events</p> <p>2021 Events</p> <ul style="list-style-type: none"> Ladies High Tea – Dayana <ul style="list-style-type: none"> Attended by a lot of new mums, it was a successful event Magenta and Blacker (Term 3) – Alli <ul style="list-style-type: none"> Event is run every 2 years <ul style="list-style-type: none"> Michelle Weeding spoke to the Parents Association. Art, drama, food, performances, bar, etc. PA have requested to run the bar. Need to be COVID safe, plan in process of review/approval. New location on the oval. 250 drinking, need to account for people coming in and out. Attempting to go cashless, small float, email Gina to organise. Single use plastic free, cups need to be considered, set up and pack down needs to be coordinated by PA. Volunteers for set-up, bar and pack-up (cut-off Wednesday 18th August) Hayley to look at packaging options for her supplier. Steve’s Liquor for alcohol purposes. Pricing – similar to last time. Rob to follow up Marquee. Van offer if required. Wine Barrels Class Parents for 2021 – Lou <p>2022 Events</p> <ul style="list-style-type: none"> Blokes and Spokes – Anthony <ul style="list-style-type: none"> Anthony to approach Jenna regarding date for 2022 for Blokes and Spokes. | <p>Ongoing</p> |
| <p>Business Arising:</p> | |
| <p style="text-align: center;">Item</p> <p>Advancement Office Update</p> <ul style="list-style-type: none"> Presentation from John and Gene Capital announcements Presentation – Key points: <ul style="list-style-type: none"> Master Building Plan (30+ years) to address funding of major construction Hutchins Foundation dissolved, school manages funds <ul style="list-style-type: none"> Priority is to create a heart of the school Establish a front door Multi-purpose facility, sport, teaching and learning | <p style="text-align: center;">Action</p> <p>John to forward details to be included in minutes.</p> |
| <p>Lost Property</p> <ul style="list-style-type: none"> A continuing issue. Lou to talk to son on sustainability issue, boys to look after their own property | <p>Lou to follow up with Angus (co-chair of</p> |

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| <ul style="list-style-type: none">• Aim to sort out uniform in early/mid 4th Term.• Alli to talk to Dr. McEwan regarding date, etc and communications. | Sustainability committee) |
| <p>Events Team</p> <ul style="list-style-type: none">• Jenna McPhie has started back in the Events Team returning from Maternity Leave.• Kezia Mellers finishing up at the end of August. Alli to organise gift for Kezia up to \$100. <p>Motion Gift to be arranged by Alli for Kezia up to \$100 Moved: Krysta Brocklehurst Seconded: Shirlene Badenach</p> | |
| <p>Cushions</p> <ul style="list-style-type: none">• Possible PA opportunity for funding in Drama Studio | CF |

Meeting Closed: 8:27pm

Next Meeting: 21st September, 2021