

**The Hutchins School Parents' Association AGM**  
**Minutes of meeting held Wednesday 29<sup>th</sup> March 2017**

**Welcome:**

The meeting opened at 7.39pm

**Attendance:**

Rob McEwan, Marcus Haward, Gene Phair, Melita Griffin, Amanda Phair, Pam Crawford, Melanie O'Brien, Sandy Barnes, Naomi Arnold, Anna Yard-Cumming, Dayana Baker, Julie Sillifant, Kate McIntosh, Lou Christie, Tonia Blackwood, Jan Glover, Clair Orlikowski, Georgia Burbury

**Apologies:**

Aaron Sands, Liz Farrell, Cindy Monahan, Bishop Richard Condie,  
Minutes from the previous AGM moved – Anna Yard-Cumming  
Minutes from the previous AGM seconded – Pam Crawford

**President's Report:**

See attached

**Treasurer's Report:**

See attached

Draft to be sent to the Auditor moved – Melita Griffin

Draft to be sent to the Auditor seconded – Anna Yard-Cumming

Motion to move bank account to ANZ moved – Amanda Phair

Motion to move bank account to ANZ seconded - Lou Christie

Motion to incur cost of secondhand clothing loss moved – Amanda Phair

Motion to incur cost of secondhand clothing loss seconded – Anna Yard-Cumming

Motion to transfer \$50k to the term deposit account moved – Pam Crawford

Motion to transfer \$50k to the term deposit account seconded – Anna Yard-Cumming

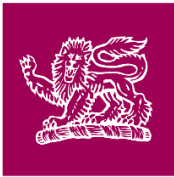
It was agreed that with moving the bank accounts to ANZ where the School Accounts are held, that we should be audited at the same time as the rest of the school accounts.

**Rob McEwan takes over as chair of the AGM-**

All positions vacated

Election of Office Bearers

President:	Melita Griffin
Vice-President:	Anna Yard-Cumming
Secretary:	Lou Christie
Treasurer:	Sandra Barnes



Committee Members:

ELC – Naomi Arnold  
Junior School – Kate McIntosh  
Middle School – Amanda Phair  
Senior School – Pam Crawford

Sub-committee Members:

Fair/Magenta & Blacker - Amanda Phair Moved-Melita Griffin/Seconded-Pam Crawford  
Blokes and Spokes - Lou Christie Moved Melita Griffin/Seconded Pam Crawford  
Class Parent Co-Ordinator - Jan Glover Moved Melita Griffin/Seconded Tonia Blackwood  
Mother's/Father's Day Stall-Anna Yard-Cumming Moved Melita Griffin/Seconded Naomi

General Committee Members:

Melanie O'Brien  
Clair Orlikowski  
Georgia Burbury  
Jan Glover

All accepted and ratified.

**Meeting handed back to Melita Griffin to chair-**

Honorary Auditors: Wise, Lord and Ferguson  
Moved – Pam Crawford  
Seconded – Dayana Baker

**Other Business:**

Proposal to change subscription fee from \$30 to \$35 for the year. To commence 2018 and charged to the Term 2 accounts.

Moved - Melita Griffin

Seconded – Amanda Phair

Proposal to review the Constitution regarding the number of meetings for the Parents' Association each year.

Gina Fenney and Jenna McPhie received flowers as thanks for going above and beyond their roles with their assistance towards the Parents Association, especially in 2016.

**Closed 8.47pm**