



THE HUTCHINS SCHOOL

Term 4 information

The safety and wellbeing of all students and staff is our highest priority. As we return to school in Term 4, the following measures will operate.



Visitors on campus

Parents/carers and visitors who have made an appointment or have been invited to attend a school event must sign in and complete a health screening form upon arrival on campus at each visit. Sign in is to be completed at the nearest Reception area (Early Learning Centre, Junior, Middle or Senior School).



If sick, stay home

Staff and students are to stay at home if they are unwell in any way. If a student develops even mild symptoms on the School site, parents/carers will be called and will be required to collect their son immediately.

If your son or a member of your family has flu-like symptoms it is important to get tested for COVID-19

Please advise the School via the Hutchins App or email if your son is absent.



Events and school activities

Many end of year events and activities have been modified this year to meet government requirements around community gatherings. The details, as they relate to specific year groups, will be shared separately in the early stages of Term 4.



Practice good hygiene

All staff and students are to clean their hands before entering any school building – there are hand sanitisers available at every entrance. All staff and students are also required to wash their hands thoroughly throughout the day, including before and after each break time and again at the end of the school day. The School has increased its daily cleaning regime including buses, door handles, desks, handrails, light switches and all other touch points. The sharing of devices will not be permitted.



Maintain a safe physical distance

The School is following Public Health advice that physical distancing between children is not required in schools provided they are well. However, for extra precaution, physical distancing will still be encouraged where practical. This will include modified access to shared areas for eating and playing.



Stop, drop and go

Parents/carers are not to enter any part of the School site without signing in at Reception points. A '**Stop, drop and go**' principle will be applied for all students from Prep to Year 12 arriving at school by car. Pre-Kindergarten and Kindergarten students are to be dropped off at Outside School Hours Care reception where boys will be signed in by a staff member and accompanied to class. Prep to Year 2 students are to be dropped at and collected from the ELC gate.



New school pick up times

Amended end of school day/pick up times will allow for less congestion and help with adhering to physical distancing recommendations. Please note Pre-Kindergarten and Kindergarten boys will be escorted to the carpark at the end of the school day for collection by a parent/carer. Boys will now finish their school day at the following times:

- Pre-Kindergarten – 2.25pm
- Kindergarten D – 2.30pm
- Kindergarten P – 2.30pm
- Prep – 2.40pm
- Year 1 – 2.50pm
- Year 2 – 3.00pm
- Year 3 – 3.05pm
- Year 4 – 3.05pm
- Year 5 – 3.10pm
- Year 6 – 3.15pm
- Year 7 – 3.25pm
- Year 8 – 3.30pm
- Years 9 and 10 – 3.25pm
- Years 11 and 12 – 3.30pm

If you need to collect more than one child, please collect all children at the later time, e.g. if you have a Prep and a Year 2 student, you will collect them both at 3.00pm. Your younger child will be supervised until then.



Learning is at school

All students should be at school unless they are unwell or have medical advice which states that they are unable to return to school due to an ongoing medical condition.



If you have any queries, please do not hesitate to contact Reception on (03) 6221 4200.



HUTCHINS
ESTABLISHED 1846