

## COVID-19 SAFETY

### PREP TO YEAR 2 INFORMATION

As outlined in *The Hutchins School: Returning to school safely* information already sent, in order to minimise the risks of infection, **parents and carers will not be allowed to enter any part of the School site without a prior appointment through our Reception staff.** We are also staggering finish times to allow for less congestion and to help with adhering to physical distancing recommendations.

#### Mornings

The ELC carpark will become a **stop, drop and go** zone. Familiar staff will be on hand each morning to greet your son at the ELC gate from 8.00am.

We thank you in advance for your co-operation and patience as we transition to this new drop off routine.

#### Afternoons

We will have a staggered pick up time for the afternoon as follows:

- **Prep: 2.40pm**
- **Year 1: 2.50pm**
- **Year 2: 3.00pm**

For afternoon pick up, we ask that you clearly display the name card previously provided on your car dashboard to assist staff in quickly identifying you. Your son will then be brought to the gate. If you require a replacement name card for your car, please email ELC Reception at [sarah.hugo@hutchins.tas.edu.au](mailto:sarah.hugo@hutchins.tas.edu.au).

If altered collection times present a problem for you, please contact Outside School Hours Care at [oshc@hutchins.tas.edu.au](mailto:oshc@hutchins.tas.edu.au).

#### Illness

Due to a heightened sense of concern and the need for vigilance around transmission of illness, children who are even very mildly unwell *must be kept at home* until fully recovered. If your son shows any signs of being unwell while at school, you will be contacted by phone and he will need to be collected immediately.

#### Late arrival and/or leaving school during the day

If your son is arriving late to school or needs to leave early during the day due to an appointment, illness, etc. please wait at the ELC gate and phone 6221 4313 and a staff member will meet you at the ELC gate.

#### Hygiene

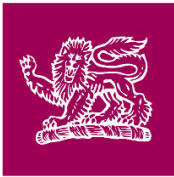
In addition to increased hand hygiene throughout the day, communal water fountains will not be in use.

#### Physical distancing

Physical distancing will be encouraged, but expectations will vary based on student age and classroom setting – where practical, teachers will adjust their classrooms by moving furniture. Access to shared play and eating areas will be modified. Large gatherings will not occur and will be replaced where possible with streamed online events such as assemblies and chapel services.

#### Returning iPads and home learning materials

Collection points for devices will be in place for Monday 25 May and Tuesday 26 May from 8.00am at the ELC gate. Staff will collect and itemise iPads and chargers and place them in class boxes. Other books and home learning materials should all be returned on Monday.



### **Normal scheduled classes**

Timetabled lessons will commence from Monday. Some specialist lessons and rehearsals will be modified – any changes to your son's individual lessons will be communicated directly to you.

### **Library books**

Any library books being returned to school will be separated and quarantined for a day, as advised by peak library organisations, before being placed in the library for any further borrowing.

### **Canteen**

Canteen ordering for lunches will be available from Monday 25 May for Prep to Year 2 students. As noted in previous EdSmart advice, the canteen will be cashless and orders will need to be placed via the Flexischools app.

Mr Stephen Coventry  
**Head of Junior School**

21 May 2020