

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Agenda: Wednesday, 31st January, 2018

Board Room, 6.30pm

Meeting Opened: 6:39pm

Present: Jan Glover, Anna Yard-Cumming, Melanie O'Brien, Dr Rob McEwan, Georgia Burbury, Ellen Crehan, Dayana Baker, Jane Yarnham, Claire McQuillen

Apologies: Krysta Brocklehurst

Acceptance of Previous Minutes:

Moved: Dayana Baker

Second: Melanie O'Brien

President's Report

- Nil

Treasurer's Report

- Balance to be confirmed

Headmaster's Report

- All staff returned this week
 - Changes to Music Dept. with Head of Music to be advertised
 - James Bourne head of boarding appointment
 - Richard Gard moving in as a residential Tutor
 - Dr Adam Forsyth has taken Acting Headmaster position at Collegiate, internal advertising for Acting Deputy (April)
 - Teaching & Learning
 - Outstanding Results: highest score achieved by James Tucker and median score moved up which is the highest since 2006 (since ATAR has been recorded) to 85.7. All boys from 2017 at Hutchins are leaving with a pathway.
 - Finalist in Space Design Competition and won the event. Will represent Australia in Florida
 - National Young Physicist – Hutchins boys (of 5) have been selected and one selected as reserve.
 - T&L Framework
 - Developing a common language around K-12 curriculum
 - Rite of Passage program – Dr Arne Rubinstein working with staff on Tuesday. 3 years of implementation starting with Year 7 camp (dates TBC). Focus is to build a bigger model around Po9 that will grow throughout the school
 - SB Sailing Championships - whilst didn't place, impressive to see boys sailing against adults. Competing against many older sailors.
 - Community Service will become a much stronger priority. Boys to engage with a cause, the meaning of the cause and to understand the meaning behind giving.
 - Middle School – change in pastoral structures which will support a shift in the configuration of middle school grades

Correspondence

- Thankyou card from Alex Henry-Jones the winner of the 2017 PA Prize for 'the boy in years 9-12 who shows character, humility and quiet achievement'.

Actions arising from previous minutes

Item	Action
1. Community Hub Update to T4 for a review of this program	
- T4 meeting with each head of school to discuss details	Anna to contact Sarah re postpone 9 th
- Will postpone the 2 nd March, 2018	

<ul style="list-style-type: none"> - PA to consider changing from a Friday, could be an evening event - Approach Claire and Jane to see if she would be willing to coordinate 2018 event 	Lou to contact Jane and Claire
2. 2018 Events <ul style="list-style-type: none"> - Community Event, Movie Night (Feb) <ul style="list-style-type: none"> ▪ Agreed to postpone - Blokes and Spokes <ul style="list-style-type: none"> ▪ Underway with planning - School Fair <ul style="list-style-type: none"> ▪ Call out for a chairperson and committee - Parents Association and Old Boys event 	<p>Anna to contact Sarah and postpone Movie night</p> <p>Anna to contact Tim Munro and invite to meeting</p>
3. Online Ordering and Payment <ul style="list-style-type: none"> - Dr McEwan has discussed with Jenna and Michelle - Dr McEwan to continue discussions and process has started for future implementation - Jane – lunch selection could be more tailored for younger boys - Suggestion for more healthier options - Dr McEwan to follow up online ordering and possibility for smaller portions for Kinder and Pre-Kinder 	Dr McEwan to follow up progress of online
4. Parent Engagement <ul style="list-style-type: none"> - Class Parent Program <ul style="list-style-type: none"> ▪ Update from Jan ▪ Letter to be sent out in first couple of weeks ▪ Jan to liaise with Katie Richardson to arrange a Parent Paperwork communication in week 2 ▪ Jan to continue coordinate and improve communication and engagement with the group to support this initiative to become stronger in 2018 	Ongoing
5. Maintenance <ul style="list-style-type: none"> - Dr McEwan invite to Sam Fenney to provide and update 	Dr McEwan C/F Feb
6. Constitution Amendments <ul style="list-style-type: none"> - Meetings - PA Roles and Responsibilities - Constitution to be forwarded to all members to review and note any changes needing to be made prior to AGM 	C/F
7. Volunteering <ul style="list-style-type: none"> - Suggestion to hold a luncheon to thank volunteers in T4 - Continue with thank you cards - Parent Paperwork results to be collated by Jan and forwarded to coordinators of various events 	
Business Arising	
Item	Action
1. 2018 Dates <ul style="list-style-type: none"> - Dates for 2018 distributed. Some minor changes. 	
2. New Parents Dinner <ul style="list-style-type: none"> - Welcome Speech - Recruiting new members - Attendees – encourage current members to come along. Please let Anna know if you are able to attend. 	Anna/Lou to write speech
3. School Reports <ul style="list-style-type: none"> - Lacking information to inform student progress - Rory didn't really have sufficient information for JS - Dr McEwan – PL on feedback. Moving towards an online system (continuous online feedback) from year 6 to 12. - 6-12 Number of system changes that are being made to improve communication. Push notifications to be implemented end of T1. 	Dr McEwan – ongoing improvements. NFA.
4. Meeting Days <ul style="list-style-type: none"> - Wednesday or alternate days 	Lou to follow up with Jenna

<p>5. Book Lists</p> <ul style="list-style-type: none"> - Request for more consideration to the purchase of books due to the return of books being returned - Rob to raise with staff 	<p>Dr McEwan to raise with staff. NFA</p>
<p>6. Uniform Changes</p> <ul style="list-style-type: none"> - Anna: What is the process to request changes to the uniform? - For example change the buttons on shorts to allow for adjustment - Jason Reeves is the coordinator. 	<p>Anna to forward through this request.</p>

Meeting Closed: 8:09pm

Hutchins Parent's Association Meeting Dates 2018

All meetings are held on a Wednesday at 6.30pm in the Board Room

Term 1 31 January (before school commences) 28 February 21 March (AGM followed by a general meeting)	Term 3 25 July 22 August 19 September
Term 2 16 May 20 June	Term 4 17 October (2 days prior to Fair, so may be Fair focused) 14 November

Community Hub Meeting Dates

(first Friday of the month in term time, excluding Anniversary Week due to clash with Cathedral Service in the Archives 10am to 12pm):

- 9 Feb
- 2 March
- 6 April
- 4 May
- 1 June
- 6 July
- No August
- 7 September
- 2 November
- 7 December

Events

New Parents Dinner	Friday 16 February
Movie Night	Friday 2 March
Open Day BBQ	Sunday 18 March
Open Day Tea and Coffee	Wednesday 21 March
ELC Grandparents Day Volunteers Needed	Friday 23 March (Book sales and Tea/Coffee)
Blokes and Spokes	Sunday 25 March
Parents Information Night, Paul Dillon	Thursday 5 April
Mother's Day Stalls (ELC, JS and MS)	Thursday 10 May
Mother's Day Breakfast SRC Run	11 th May
SRC Quiz Night	Friday 1 June
MS/SS Grandparents Day Volunteers Needed	Friday 8 June
Ladies High Tea	24 June
Open Day Tea and Coffee Volunteers	Wednesday 27 June
Dance at Hutchins Volunteers Required	Saturday 28 th July
Anniversary Week	30 July to 3 August
ELC/JS/MS Father's Day Stall	Thursday 30 August
Grand Final Breakfast	Friday 28 September
School Fair Friday	19 October (first week back term 4)

Name	Email Address (if new member, please check spelling)	Grade/s	Present 31/01/2017 ✓
Julie Sillifant	julie1mcarthur@hotmail.com	P,4,7,8	
Lou Christie	Lou.christie@education.tas.gov.au	4 & 8	
Jan Glover	info@adventurebayretreat.com.au	3	
Anna Yard-Cumming	annajyc@bigpond.net.au	3, 6 & 8	
Naomi Arnold	naomi.arnold@ondental.com.au		
Susanne Mckay-Nugent	susanne.nugent@gmail.com		
Melanie O'Brien	msobrien@netspace.net.au	6	
Pam Crawford	pam.crawford7@gmail.com		
Georgia Burbury	georgia.burbury@bigpond.com	K	
Clair Orliowski	tastanz365@gmail.com	11	
Ellen Creham	ellencreham@yahoo.com.au		
Sandy Barnes	sandybarnes999@hotmail.com		
Dayana Baker	dayana.baker@gmail.com		
Tonia Blackwood	tonia_blackwood@hotmail.com	3	
Krysta Brocklehurst	kandmbrocklehurst@bigpond.com 0402 334 637	2 & 4	
Jane Yarnham			