

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Wednesday, 28th June 2017

Global Classroom 6.30pm



Meeting Opened: 6:30pm

Present: Melita Griffin, Anna Yard-Cumming, Jan Glover, Dr Rob McEwan, Lou Christie, Georgia Burbury, Melanie O'Brien, Tonia Blackwood, Krysta Brocklehurst, Amanda Phair

Apologies: Dayana Baker, Sandra Barnes, Susanne McKay-Nugent, Julie Sillifant Clair, Pam Crawford, Dr Adam Forsyth, Claire Orlikowski, Ellen Crehan

Acceptance of Previous Minutes:

Moved By: Anna Yard-Cumming

Seconded By: Jan Glover

President's Report

- Community Hub
 - Thanks to Clair Orlikowski, Susanne McKay-Nugent and Liz Farrell for representing the PA. Particular thank to Sarah Moss and Chris Brown as well for organisation
 - 30 people in attendance, a fantastic range of people from our community came along
 - A lovely feel, very supportive
 - Hard copy invite for 2017 dates has been sent out
 - Next Community Hub, Mr Dean Docking and Mr Mathew Magnus will be attending
 - Information and invitations to be extended to Heads of School
 - IT attending August session around Rory
- High Tea on the 2nd July, 2017
 - Very exciting event with excellent ticket sales

Treasurer's Report

- Activity Report attached
- Tuckshop profits \$9.8K
- Audit fees paid for 2015 and 2016
- Electrical contractor invoice for 2016 fair
- \$162K current balance

Headmaster's Report

- Promotional video getting close to launch on website for marketing purposes
- School branding is currently being reviewed and improved
- M&B theme is "Community", publication is underway
- Subject selections for years 10/11/12 underway
- Open Day (28/06) positive, format is being considered for future days (discussion around coinciding with Community Hub days)
- Recent newspaper communication (Hutchins received an excellent price arrangement) to promote school seemed to have impact on Open Day visitor numbers
- Enrolments are currently excellent, openings in only some grades
- Teaching & Learning, L2 audit in various TASC subjects has been underway
- School Registration 15th of August (5 years)
- Centre for Excellence review is continuing
- Boarding Review – 2/07 and 3/07
- Student reporting – mid-year redesigned around Australian Curriculum
- Safeguarding Children Accreditation for all staff. 95% of staff have gone through process. Darryl White to provide update
- MS and SS Grandparents day on 1/07
- Da Vinci Decathlon – very good results from both teams competing nationally
- Sailing Team competing in Perth
- Family Support – Memorial garden tree has been planted, plaque will be also erected
- Headmasters Character Award in ELC has been introduced
- Year 2 – 12 initiative continues with positive feedback

Gonski 2

- Hutchins will receive some benefit from the Gonski 2
- Whilst a 5.2% increase, no significant changes to school operations

Correspondence

- Senator Hon. Simon Birmingham regarding Gonski 2
- Thomas Dunbabin – 26th July Shambles Brewery. Year 12 Parents Drinks Evening.
- Fundraising opportunity - Glow Stick Show bags

Actions arising from previous minutes

Item	Action
1. Community Event - Parents Association and Old Boys event	Ongoing discussion with Old Boys, Melita
2. Parent Engagement <ul style="list-style-type: none"> • Hutchins Community Hub <ul style="list-style-type: none"> ▪ Discussion to incorporate information sessions into Community Hub ▪ E.g. “unpacking student lunch boxes” • Fridge magnet idea for 2018 <ul style="list-style-type: none"> ▪ Includes all term dates and all event dates. 	Melita and Lou to investigate
3. 2017 Events <ul style="list-style-type: none"> • Magenta and Blacker <ul style="list-style-type: none"> ▪ Friday 8th September ▪ Performing Arts/Arts evening ▪ School currently seeking volunteers ▪ Discussion around what involvement PA could have ▪ Ideas: <ul style="list-style-type: none"> • Mulled Wine • Glow Sticks • Cheese Boards • Hot Chip Stall ▪ <i>Please let Melita know if you able to assist</i> • Ladies High Tea, 2nd July 2017 <ul style="list-style-type: none"> ▪ 160+ ticket sales ▪ Looking to be a fantastic afternoon • Fair <ul style="list-style-type: none"> ▪ Request for biennial fair to be communicated to parents and community • Other Events <ul style="list-style-type: none"> ▪ Term 4 Community Event ▪ Discussion around an event to bring the Hutchins community together at end of year <u>Ideas:</u> <ul style="list-style-type: none"> • Open Air Movie Night at Hutchins • Family afternoon at a vineyard ▪ Anniversary Week – 1st week of August <ul style="list-style-type: none"> • Luncheon • St David’s Cathedral • JS Anniversary assembly 	<p>Melita to follow up with Dr McEwan regarding communication</p> <p>Melita to speak with Events Team regarding proposal Open Air Movie Night</p>
4. Constitution Amendments <ul style="list-style-type: none"> • Meetings • PA Roles and Responsibilities 	Ongoing. Melita
5. PA Funding Criteria and Application <ul style="list-style-type: none"> • Feedback on other schools processes (Dr Forsyth) 	Ongoing. Pam & Melita
6. Bike Racks <ul style="list-style-type: none"> • Issue with overflowing bike rack • Estimate: \$2000 <p>Motion: PA will contribute the \$2000 required for bike rack upgrade Moved By: Melita Griffin Seconded By: Tonya Blackwood</p>	Melita to notify school of outcome
7. Student Reps at PA Meetings <ul style="list-style-type: none"> • Dr McEwan is following this up 	No Further Action

8. Sibling Photos <ul style="list-style-type: none"> • Opportunity later in year 	No Further Action
9. Electronic Notices <ul style="list-style-type: none"> • School continues to work on communication • IT coming to August Community Hub • Melita has proposed 3 different possible sessions for Term 3 	No further action
10. PA Response to Families In Need <ul style="list-style-type: none"> • See Headmasters Report 	Draft statement for PA website Melita
11. Class Parent Program <ul style="list-style-type: none"> • Discussed that in term 3/4 PA to meet with Heads of School to get this underway for 2018 • Promote earlier and make this more active 	

Business Arising

Item	Action
<p>1. Electronic Scoreboard</p> <ul style="list-style-type: none"> • Electronic Video Board Acquisition Proposal tabled by Mr Adrian Finch <ul style="list-style-type: none"> – Request to the PA for a full colour LED Video Board 3mX4m to be installed at the WMO – Considerable benefits to the school and students – Further information requested: <ul style="list-style-type: none"> ▪ Alternative quotes ▪ Ongoing costs (servicing, software, insurance) ▪ Feedback from other schools using same or similar system ▪ Long term plan for other items for WMO (drainage, benches etc.) ▪ Projection of expected revenue (rent etc.) ▪ Where remainder of the funds would possibly be generated from, and how much would be expected PA support ▪ Warranty details – Local representative for support – The screen will have a multipurpose use – Revenue generation opportunities, Adrian looking into further – Agreement in principle: <ul style="list-style-type: none"> ▪ To support the proposal ▪ To provide finances (in part) with additional information <p>Motion: The PA will support in part, amount to be determined after additional information as outlined above is provided. Moved By: Melita Griffin Seconded By: Lou Christie</p>	Melita to request Mr Finch provide additional information for PA August meeting
<p>2. ELC</p> <ul style="list-style-type: none"> • ELC initiatives proposal presented by Dr McEwan • Sustainability garden, Bush Tucker Garden, Mud Kitchen • Discussion that proceeds from High Tea to be donated to the initiative <p>Motion: The PA will fund \$3000 for the ELC Sustainability Initiative. Moved By: Melita Griffin Seconded By: Melanie O'Brien</p>	Melita to notify school of outcome.
<p>3. Lost Property Sales:</p> <ul style="list-style-type: none"> • Thank you to Anna for taking this on and actioning • \$100 profit 	No further action

4. Sporting Events

- Request for a bus that can accommodate all students particularly the Cross Country events
- More consistency and enforcement of policy around team selection where only students who have legitimately made the team are allowed to participate.

Melita to raise with Dr McEwan

Meeting Closed: 8:41 pm

Next Meeting: 16th August, 2017