



**Meeting Opened:** 6.40pm

**Present:** Lou Christie, Claire McQuillien, Jo Bourne, Alli McShane, Melanie O'Brien, Dr. Rob McEwan, Anna Yard-Cumming, Krysta Brocklehurst, Clair Orlowski.

**Apologies:** Alf Whitbread, Patrice Lawrence, Georgia Burbury, Dayana Baker, Anthony Gunton, Pam Crawford, Tonia Blackwood, Sarah Rowley, Jan Glover.

**Acceptance of Previous Minutes:** Moved – Alli McShane, Seconded – Jo Bourne.

#### **President's Report:**

- Since our last meeting, we have held a Community Hub with 20 plus attendees and Ken Kingston presenting. Anna reported back that the event had a positive vibe and good feedback.
- Table tennis tables are in progress and Gina Fenney will be putting a request forward to Middle school to put effort into a fundraising event.
- New BBQ has been purchased by Sam Fenney.
- We have had a request from Jenna to assist with sourcing volunteers for the Grandparents Day and thanks to Anna for organising this.
- Upcoming events include the High Tea.
- School Fair organisation has started to roll and even though Sarah will be away for the next couple of months, she has left us with a number of items to continue with.
- Parent Engagement program continues to be challenging and Georgia is doing a great job communicating with the parent reps and working with the school to support the year groups.

**Treasurer's Report:** Motion to re-approve, there have been no change in figures post the completion of the Audit. Note in Management Rep letter qualification. Further, since May 2018 – not a lot of movement, another \$200 refund is due to be received for Blokes and Spokes.

Action - Claire to follow up with Gina Fenney and Jason Reeves. Moved – Alli McShane, Seconded – Anna Yard-Cumming.

**Headmaster's Report:** Anzac Day service was successful. Recent events, Careers Expo, musical, contemporary art prize opening, Arne Rubenstein (420 attendees), program 7-10, rite of passage program to be developed.

#### **Correspondence:**

- None.

#### **Actions arising from previous minutes**

##### **1. 2018 Events**

- High Tea
  - Update from Anna, EFTPOS will be available on Sunday. Great selection of prizes on offer. Tickets 3 for \$20. Well supported by Hutchins families. Action – Anna to send cards to those who have donated. Ticket sales are 100. Email reminders have been sent in various forms. Enquiries if tickets still wanting to be purchased.
- Mother/Grandmother/Aunt/Boys Event
  - Could potentially offer an event in Term 3.
- School Fair

<ul style="list-style-type: none"> <li>▪ Committee to be formed, Jo Bourne, Krysta Brocklehurst, Lou to organise a meeting with Jenna. Action – Lou to re-consider the band idea. Decision made to not run the BBQ. Cheese platters.</li> <li>- Parents Association and Old Boys event <ul style="list-style-type: none"> <li>▪ Hold over until next meeting.</li> </ul> </li> <li>- Father’s Day Stall <ul style="list-style-type: none"> <li>▪ Hold over until next meeting.</li> </ul> </li> <li>- Community Hub</li> </ul> <p>Next event is Term 3.</p>	
<p><b>2. Hutchins Dance Concert</b></p> <ul style="list-style-type: none"> <li>- Proposal to run the Bar at the Dance Concert in August. PA not in a position to support this event.</li> </ul>	
<p><b>3. Ladies High Tea</b></p> <p>Anna provided an update on activities to date and proposed numbers for the event at approximately 100 guests (Refer above in Events section).</p>	
<p><b>4. PA Aprons</b></p> <p>Discussion regarding the style of the Aprons based on the designs presented at the meeting, agreed option to include pocket and also Hutchins Logo. Aprons for wider use across the school but must be returned to the PA when borrowed.</p> <p>Action – Lou to communicate agreed design back to Michelle Mizzen.</p>	
<p><b>5. Play Equipment Upgrade</b></p> <p>General discussion regarding proposals for presented by Mrs Jenny Manthey and Mrs Bec Terry to Dr. Rob McEwan earlier in the day on behalf of the Junior School student cohort.</p> <ul style="list-style-type: none"> <li>• Junior School parents, consider recreational needs for Year 6 boys once they are part of the Middle School. Potential options to consider, e.g. Art Clubs, Chess Clubs that could be offered during lunch time.</li> <li>• Art club Mural Wall.</li> <li>• Year 6 integration into the Middle School, e.g. an in-between option (need to consider suitable location).</li> <li>• Other ideas include Junior School Lunch time clubs, look at resource allocation to cater. Option for a Leadership role for older boys to be involved.</li> </ul> <p>Action - PA agreed to fund proposed amount (\$460) for ‘Pipes for Creative Play’ proposal.</p> <p>Action – Dr. Rob McEwan to provide feedback to Mrs Jenny Manthey regarding initial thoughts on the slide embankment proposal.</p>	
<p><b>6. School Fun Run</b></p> <ul style="list-style-type: none"> <li>• General discussion based on information package received. Australian School and Fundraising Specialists. To discuss further at the next meeting and explore options to engage students in fundraising initiative.</li> </ul>	
<p><b>Business Arising</b></p>	
<p><b>1. Other</b></p> <ul style="list-style-type: none"> <li>• Catering for PA Meetings: Action - Lou to discuss with Jenna regarding reduction in Platter size for PA meetings.</li> <li>• Lighting in Nelson Road to cater for winter events: Action – Lou to discuss with Sam Fenny regarding potential fence and lighting options.</li> <li>• Uniform: General discussion regarding sports uniform in particular track pants and long-sleeved house sports top options and sunglasses to protect boy’s eyesight during summer months. Action – Lou to have preliminary discussion with Jason Reeves.</li> </ul>	

Meeting Closed: 8.33pm.

Next Meeting: Thursday 26<sup>th</sup> July 6.30pm.