

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 9th February 2021

Boardroom, 6.30pm



Meeting Opened: 6:40pm

Present: Dr Rob McEwan, Alli McShane, Nick Ledwell, Anthony Gunton, Lou Christie, Krysta Brocklehurst, Dayana Baker, Kezia Mellers, Anna Yard-Cumming, Dayana Baker, Shirl Badenach, Helen Harris, Hayley Baker, Cassandra Thoars

Apologies: Nil

Acceptance of Previous Minutes:

Moved – Nick Ledwell

Seconded – Anna Yard-Cumming

President's Report

- Welcome to new members
- Attended the 2020 Leavers Dinner on behalf of the PA. Congratulations to the events staff and Year 12 students on a wonderfully organised event.
- 2021 Events Calendar
 - Non-Fair year, M&B will go ahead
- Met with Karen Jones – President of Collegiate PA.
 - Co-ordination of events calendar to avoid clashes with Hutchins events
 - Work on collaborating with Collegiate more
- Movie Night
 - New date (13th March TBC). Working with Kezia and Events team to organise.
 - 2021 AGM
 - To be held 16th March 2021
 - Alli to investigate offering a Zoom meeting
- Uniform
 - Request for wide brim hat for middle school and above.
 - Alli to follow up with Jason Reeves (see Business Arising)
 - Spoken with Sun Smart Australia for direction and advise re Sun Smart policy
 - Uniform shop correspondence required particularly in first week regarding appointments where several families were not able to book in.
- New Parents Cocktail Evening – 12th February in the Library
 - Current members encouraged to come along

Treasurer's Report

- Report tabled,
 - Reports to be sent to auditors for audit process
- PA Activity Report dated 1 February 2020 to 31 January 2021, changes since the last report on the 6th of November include:
 - Additional Tuckshop Profits of \$4,891.78 being for November and December
 - \$10,000 donation for Year 12 Leavers Event, payment processed
 - \$216.49 interest on Term Deposit maturing in January has been recognized
 - Total Net Profit for the Financial Year Ended 31 January 2021 is \$18,252.62
- Financial Statements have been submitted by Gina Fenney to the Auditors, awaiting return, no changes expected

- Term Deposit has been renewed in January for 3 months and is due for renewal on the 21st of April, currently low interest rates at 0.20%.
 - Need to determine if we wish to transfer any more cash into the Term Deposit when it is next rolled over given we have \$170,457 as the current balance with the school

Headmasters Report:

- Academic Results
 - Excellent 2021 TCE and ATAR results
 - 17 Cert III qualifications
 - TASC Outstanding Achievement Awards – Harry Young for VET
 - Consistent outstanding results each year with high achievements
- 145 new boys starting 2021
- New Deputy of Junior School – Paul Goodluck
- Year 12 students winners of the Australian Space Design Competition in January
- Strategic Directions – released end of February
- 175 Year events planned to celebrate school’s history and encourage community to be involved:
 - Gala Dinner – 31st July 2021
 - Middle School Opening – 3rd August, 2021
 - Government House Cocktail Party
 - History Walk
 - Old Boys Posters
 - Artists in Residence
 - Whole staff photo
 - Music Concert
- Enrolments currently 1080 boys

Correspondence:

- Incoming
 - Record of ANZ Corporate Term Deposit Re-Investment (Attached)

Actions arising from previous minutes

Item	Action
<u>Video Conferencing for PA Meetings</u> <ul style="list-style-type: none"> • Options for future meetings 	In progress
<u>2020 Events</u> <ul style="list-style-type: none"> • 2021 Events (preliminary planning) <ul style="list-style-type: none"> ○ Movie Night Update - Alli <ul style="list-style-type: none"> ▪ Alli currently working on Covid plan ▪ Use of Try A Booking ▪ Movies have been provided ▪ Employ Jarod to run on the night ○ New Parent Dinner <ul style="list-style-type: none"> ▪ Encourage as many as possible PA members to attend ○ Blokes and Spokes (Term 1) - Anthony <ul style="list-style-type: none"> ▪ Meeting with Harry Jones ▪ Bookings underway ▪ Anthony chasing confirmations from HCC, police etc. ▪ Volunteers required ○ ELC Grandparents Day – 11th March <ul style="list-style-type: none"> ▪ PA Volunteers required for food service 	

<ul style="list-style-type: none"> ○ 175th Anniversary Gala Ball at PW1 – 31st July 2021 ○ Ladies High Tea - Dayana <ul style="list-style-type: none"> ▪ Mid-June, date to be confirmed ○ Term 3 event - Magenta and Blacker – 20th August 2021 <ul style="list-style-type: none"> ▪ PA to run bar and gate (MS Service) ○ Community Hubs - Alli <ul style="list-style-type: none"> ▪ 1 per term, with a topic/speaker ▪ Rotate between morning and afternoon ▪ Alli to co-ordinate with Kezia ● Class Parents for 2021 - Lou <ul style="list-style-type: none"> ○ Class Parent – Comms to be sent out 	
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Business Arising:

Item	Action
<ul style="list-style-type: none"> ● Meeting Notifications <ul style="list-style-type: none"> ○ Edsmart and Facebook reminder one week prior to notify of general meetings 	Alli to arrange for email to be sent each meeting
<ul style="list-style-type: none"> ● Uniform Committee <ul style="list-style-type: none"> ○ Wide brimmed hat for Middle School and above ○ Athletics Carnival – query from parent, cricket size hat for greater protection for older boys ○ Raised to bring in compulsory hats earlier in the year 	Alli to speak with Jason Reeve/Midford regarding hat options. Review SunSmart policy re earlier use of hats
<ul style="list-style-type: none"> ● Blazer embroidery process <ul style="list-style-type: none"> ○ Still some confusion around middle school badges ○ Process for blazer embroidery is very cumbersome, request for a more streamlined process 	Rob to follow up
<ul style="list-style-type: none"> ● Mother’s Day and Father’s Day Stall <ul style="list-style-type: none"> ○ Coordinator/s required 	Alli to contact Amy
<ul style="list-style-type: none"> ● Book Lists <ul style="list-style-type: none"> ○ Concern regarding school text/work books being returned with very little proof of use ○ Request for a review of the book lists e.g the purchase of an atlas 	Rob to follow up

Meeting Closed: ~8:06pm

Next Meeting: 16th March, 2021

Payments and Cash Operations Australia
833 Collins Street
Docklands VIC 3008

Telephone 13 31 99



21 Jan 2021

CIX0129

PARENTS ASSOCIATION
THE HUTCHINS SCHOOL, PARENTS ASSOCIATION
PO BOX 254
SANDY BAY TAS 7005

Dear Sir/Madam,

Record of ANZ Corporate Term Deposit Re-Investment

Account number: 8319-75802
In the name of: THE HUTCHINS SCHOOL

This record confirms that your ANZ Corporate Term Deposit has been re-invested in accordance with your instructions. Details are as follows:

Principal:	\$	53,018.27
Plus Interest:	\$	216.49
Less Withholding Tax:	\$	0.00
Funds Added:	\$	0.00
Funds Withdrawn:	\$	0.00
Total Amount Re-invested:	\$	53,234.76
At the Interest Rate of:		0.20000%
Date Re-invested:		21 Jan 2021
For the Period of:		3 Months
Maturing on:		21 Apr 2021

Funds disbursed as follows: Amount \$ 0.00
Method/Account number

This deposit is not transferable, cannot be drawn against by cheque or otherwise and ceases to bear interest at maturity. This acknowledgement does not constitute a document of title and need not be returned to the Bank at maturity. Interest is calculated on the number of days the funds are lodged.

Term deposits will be automatically renewed at maturity for a similar term at the rate of interest then current, unless instructions to the contrary are received prior to maturity. The interest rate applied upon reinvestment may be lower or higher than the interest rate on your maturing ANZ Corporate Term Deposit. Please contact us upon maturity to obtain details of current interest rates and special offers. Please note that a seven day grace period exists, commencing on the maturity date of your ANZ Corporate Term Deposit, during which time you may alter your instructions.

Further information or queries in relation to this product, including details of benefits or fees and charges is available upon request and you can access this information by reviewing the Product Disclosure Statement or Terms and Conditions or by contacting your ANZ Representative.

If you have a complaint or unresolved issue with this product please call our National Feedback Line on **1800 805 154** and advise us. Further information in relation to ANZ's dispute resolution process is available on request and you can access this information by reviewing the terms and conditions or by calling **13 31 99**.

Yours faithfully,
Payments and Cash Operations Australia