



**Meeting Opened:** 6.33pm

**Present:** Alli McShane, Dayana Baker, Claire McQuillen, Krysta Brocklehurst, Jo Bourne, Georgia Burbury, Anna Yard-Cumming, Jane Frazzica, Patrice Lawrence, Krysta Brocklehurst, Clarissa McCoid.

**Apologies:** Dr. Rob McEwan, John Groom, Anthony Gunton, Lou Christie.

**Acceptance of Previous Minutes:** Moved – Jo Bourne. Seconded – Anna Yard-Cumming.

**President's Report:** Event update. Alli contacted by Dr. Rob McEwan, seeking feedback on the survey questions. Alli has provided feedback. PA discussed the possibility of conducting their own survey. **Action: Send out an EdSmart notice a potential event to encourage people to meet the PA.** Options: Preferred timing of attendance, event to be considered. Meeting frequency was discussed. Considering general guide 2-3 meetings per Term. Alli to look at amending the current meeting dates. Consideration of meeting locations and social considerations. Reminders on EdSmart, ad to the Rory Calendar. **Action: KB to print a few copies for those who may not have a chance to review or who have not attended previously.**

**Treasurer's Report:** Tuckshop profit for \$7K. Action: Appl to order online to be followed up with Dr. Rob McEwan. Raised \$2K in fundraising, majority from Mother's Day Stall. Expenses \$4K on ELC project (approved earlier in 2019).

**Headmaster's Report:** No Headmasters Report, Dr. Rob McEwan an apology.

**Correspondence:**

- None.

### Actions arising from previous minutes

- Relate to Events.

### 2019 Events:

- **Colour Fun Run** – Alli has been following up with the Junior School. Anna has provided a potential contact to support the Colour Fun Run process.
- **Mother's Day Stall** – Stall went well, strong support by Volunteers. Made nearly \$1.4K in profit. Consideration for Class Teachers to potential call Volunteers to action. **Action: Anna to follow up with Katie Richardson regarding call for Volunteers using EdSmart, etc.**
- **High Tea** – Update by Jane, prizes being coordinated by Jane. Pages to be used to follow up donations for raffle prizes. Prize prices (1 for \$10, 3 for \$20) to be considered and further prize donations to be sourced. Ten tables of eight. One raffle only. Ticket sales will be cash only. **Action: All to follow up prizes accordingly.**
- **Quiz Night** – Alli attended.
- **Father's Day Stall** – Looking for a Volunteer for the 2020 Father's Day Stall. **Action: All consideration of potential Coordinator.**
- **Community Hub** – To be held Friday 31 May 2019. Low attendance numbers currently registered.
- **Year Group Parent Program** – Carried forward to next meeting.
- **Magenta and Blacker** – Friday 23<sup>rd</sup> August. PA to run the Bar. Alli considering volumes for the evening. Serving of alcohol, RSA advice to be sourced and licencing information. It was noted Jo has an RSA licence. Look for donations.

### Hutchins 24 Hour Giving Day 24 June 2019:

- To replace the Annual Appeal. Online platform to give, complimented by a mail out. Marketing increasing as we get closer to the date. Advertised on various social media platforms. Raising funds for needs-based scholarships. Looking for volunteers for a 2-hour shift, 9am to 8pm. The target will be advised the week prior to the launch.
- Parents Association – provides a resource as well to support Scholarship students potentially, e.g. Uniform and travel expenses, etc. PA provides a support network where appropriate.

### Uniform Doc:

- School hats, earlier discussion with one hat wide brimmed to be worn across the whole school.
- Clarity regarding who makes the decisions regarding uniform still an outstanding item to be addressed.
- The current proposal is for the PA to be involved in the Uniform Committee.
- Uniform guidance request has been taken on board, visual cues are important, feedback taken on board and a visual representation will be provided.
- **Action: Alli to talk to Rob regarding how the uniform policy changes happen and who is the responsible delegate.**

### Blazer Braiding/Uniform Changes:

- Blazer braiding and colour system is still outstanding.
- Meeting held with the Uniform Committee.
- Bathers are under consideration.

### Junior Sport:

- Carry forward Junior Sport to next meeting.

### Business Arising

- Street Light on Nelson Road, has been followed up again with the Council. The job was lodged on May 14 (outside Junior School entrance) 7-14 days to be fixed.
- Donation from Elise Archer for the High Tea.

Meeting Closed: 8.34pm