

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes

24th September 2019, Board Room



Meeting Opened: 6.45pm

Present: Dr. McEwan, Alli McShane, Dayana Baker, Claire McQuillen, Krysta Brocklehurst, Lou Christie, Anthony Gunton, Jo Bourne.

Apologies: Georgia Burbury, Anna Yard-Cumming.

Acceptance of Previous Minutes: Moved – Dayana Baker. Seconded – Alli McShane.

Treasurer's Report:

- PA Subscription Fee, in the past has been invoiced at the beginning of Term 3. Parents have requested incidentals are billed up front. \$35 per family currently for 2019. Information to be communicated to parents regarding the change in the timing of the donation. Resolved to keep the fee at \$35 per family.
- We are \$207K, recognised \$21K for subs, \$1.5K expenses, High Tea profit \$2K, Tuckshop Profit \$2.5K. School TV \$2.8K.
- Junior/Middle School Project – agreed to leave funds in general bank account given current low term deposit rates.
- Action – Resolve for Claire to advise Gina regarding Fee approval for 2020.

Headmaster's Report: Dr. McEwan provided an update on recent staff movements and plans for the Middle School Building Program of works has now been finalised. Dr. McEwan provided an update of recent school events noting the great success of the Co-curricular Dance Program, the Da Vinci Decathlon, Father Figure/Son Camp, RUOK activities and audio hub podcasts.

Correspondence:

- None received.

Actions arising from previous minutes

- None.

2019 Events:

- Community Hub – Parents Association to consider alternate days and time for 2020 Community Hub events. Action – Alli to follow up with Jenna accordingly.
- Community Hub – Morning Tea to be held on 1 November 2019. Action – Alli to follow up regarding Morning Tea Thank You invite list.

Business Arising

- None.

Meeting Closed: 8.10pm