



Meeting Opened: 6.41pm

Present: Dr. McEwan, Alli McShane, Krysta Brocklehurst, Lou Christie, Anthony Gunton, Melanie O'Brien, Clarissa McCoid, Dayana Baker.

Apologies: John Groom, Patrice Lawrence, Jo Bourne, Georgia Burbury, Claire McQuillen.

Acceptance of Previous Minutes: Moved – Lou Christie. Seconded – Alli McShane.

President's Report: Presidents update covered as part of Events discussion.

Treasurer's Report: Carried forward, no change to Financials since previous meeting. Update to be provided at next meeting.

Headmaster's Report: Dr McEwan shared feedback and general themes from MMG Parent Survey. Information provided by parents is extremely valuable for the school to inform the Strategic Plan.

Correspondence:

- None received.

Actions arising from previous minutes

- Uniform – Monday 29th July @ 3.45pm – Board Room. Meet once per term. Action – Alli to approach Jo Bourne and Georgia Burbury to attend.

2019 Events:

Giving Day

- \$227,127 raised. Structured with matching donors. Support for needs-based scholarships which is being worked through. Very successful event to support philanthropy. Increased amount raised from the previous Annual Appeal campaign. Strong feedback regarding marketing. Video won an award. SMS was also used. Over 500 donors.

Magenta and Blacker

- Alli met with Jenna during the school holidays and provided information regarding the event from 2017. Jenna and Alli examined PA roles and responsibilities and how the school supports each.
- Gate (2 main entries) this year, PA need to organise 2-3 people at each time for the gates. Jenna to provide the buckets for gate donations. Can explore opportunities for students to be involved to gain service points. PA to choose if glowsticks to be purchased. Action - Lou to contact Roger.
- Magenta and Blacker notification has been sent.
- PA running the PA. RSA require, need one person for the site. Jenna has an RSA.
- Alli has liaised with Willie Smith Cider, urns, discounted pricing.
- Jenna to organise paper cups and plastic wine glasses, marque, signage, etc.
- PA to purchase ice. Require gas ring (consider test and tag requirements), slow cooker options.
- Organise rosters closer to the date.
- Sent volunteer details to Alli.

- Week commencing Monday 19th August – meeting just for Magenta and Blacker to coordinate volunteers.

Alli shared communications regarding the role of the PA that is published in the School Prospectus.

Business Arising

Grandparents Day – 30 August 2019

- Volunteers required to prepare tea and coffee. Call for volunteers to be sent out accordingly.

Meeting Closed: 8.03pm