

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION



Meeting Minutes: 8th August 2023

Board Room

Meeting Opened: 6.32pm

<p>Present:</p> <p>Rob McEwan, Dayana Baker, Shirl Badenach, Krysta Brocklehurst, Alli McShane, Louissa Johnson, Phillippa Bartlett, Kezia Mellars, Kate Woods.</p>
<p>Apologies:</p> <p>Camilla Fox, Louise Christie, Laura Machin, Courtney Bell</p>
<p>Acceptance of Previous Minutes:</p> <p>Moved – Louissa Johnson Seconded – Alli McShane</p>
<p>President's Report:</p> <p>General discussion about PA issues since last meeting. The recent Anniversary Services were wonderful and a credit to all involved.</p>
<p>Treasurer's Report:</p> <p>Please find attached latest Financial statements as at 7th August 2023.</p>

The Hutchins School Parent's Association

Balance Sheet

as at 7 August 2023

	2024	2023
	\$	\$
Assets		
Current Assets		
Term Deposit	54,043	53,653
Balance with School	205,155	165,759
Total Current Assets	<u>259,198</u>	<u>219,412</u>
Total Assets	<u>259,198</u>	<u>219,412</u>
Net Assets	<u>259,198</u>	<u>219,412</u>
Equity		
Retained Earnings Brought Forward	219,412	303,730
Current Year Surplus / (Deficit)	39,786	(84,318)
Total Equity	<u>259,198</u>	<u>219,412</u>

The Hutchins School Parent's Association

Income & Expense Statement

For the period ended 7 August 2023

	2024	2023
	\$	\$
Income		
Tuckshop Profit	37,098	65,463
Interest	390	365
Entertainment Books	38	-
Clothing Pool & Crested Sales	-	226
Parent Subscriptions	19,023	19,201
Fundraising Functions Net Profit	10,337	677
Total Income	<u>66,886</u>	<u>85,932</u>
Expenses		
Audit Fees	875	500
Donations to the School	25,000	169,169
General Catering	160	367
Social Functions	1,065	-
Square Readers - Shared with Fahan	-	215
Total Expenses	<u>27,100</u>	<u>170,250</u>
Net Surplus / (Deficit)	<u>39,786</u>	<u>(84,318)</u>

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the requirements of the *Association's Incorporation Act (TAS)* to prepare a financial report. The Committee has determined that the Association is not a reporting entity.

The report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 1031: Materiality

AASB 110: Events Occurring After Reporting Date

No other Australian Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

This financial report is also prepared in on an accrual basis and is based on historic costs and does not take into account changing money values, or, except where specifically stated, current valuations of non-current assets.

The Hutchins School Parent's Association

Activity Report

For the period 1 February 2023 - 7 August 2023

Date	Journal Description	Name	Revenue	Expense	Profit/(Loss)
Total for new parents dinner (activity complete)			-	1,065.00	- 1,065.00
Total Mothers Day Stall (activity complete)			144.70	-	144.70
2023 School Fair (activity complete)			10,192.50	-	10,192.50
Tuckshop Profits					
28/02/2023	Management Fee Net Operating Cost FEB 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	4,828.62		
31/03/2023	Management Fee Net Operating Cost MAR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	10,962.61		
30/04/2023	Management Fee Net Operating Cost APR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)		95.14	
31/05/2023	Management Fee Net Operating Cost May 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	14,498.52		
30/06/2023	Management Fee Net Operating Cost JUN 2023 - Cant	Trippas White Group Pty Ltd (Formerly Alliance Ca)	6,902.94		
Total Tuckshop Profits			37,192.69	95.14	37,097.55
P&F Subscriptions 2023					
30/04/2023	Parent association 2023 subscriptions		19,022.50		
Total P&F Subscriptions			19,022.50	-	19,022.50
2024 Donations to the School					
17/05/2023	The Hutchins School Parents' Association - Donation to 2023 GivIn The Hutchins School Parents' Association			25,000.00	
Total 2024 Donations to the School			-	25,000.00	- 25,000.00
Catering					
28/02/2023	Cheese Platter P/A	Hill Street Grocer		2.60	
28/02/2023	Cheese Platter P/A	Hill Street Grocer		21.20	
17/03/2023	Parents Association AGM and Fair Meeting Cheese platter	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.60	
15/05/2023	Catering for PA meeting Tuesday 9 May	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.50	
30/06/2023	Cheese platter for PA meeting	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.20	
Total Catering			-	160.10	- 160.10
Administration & Miscellaneous					
30/03/2023	Parents Association for the financial year ended Dec 23	Wise Lord & Ferguson		875.00	
21/04/2023	Interest on PA association term deposit		390.27		
15/06/2023	Entertainment Publications of Australia Commission	Entertainment Publications of Australia Pty Ltd	38.18		
Total Administration & Miscellaneous			428.45	875.00	- 446.55
Net Activity			66,980.84	27,195.24	39,785.60

Principal's Report:



PRINCIPAL'S REPORT PARENTS' ASSOCIATION MEETING

8th August 2023

STAFF

Director of Rowing, Tom Allwright has given notice that he does not wish to continue in the role beyond his current contract term (29 August). The Director of Rowing position has been advertised with applications closing on Monday 14 August.

STUDENTS

- Hutchins First XI cricketers toured the UK for three weeks from 28 June.
- Hutchins First XI Soccer Team toured Adelaide in the first week of July.
- Southern Schools Badminton Finals - Hutchins Year 9 won and Year 10 runners up in respective age divisions.
- The Hutchins School hosted the Hobart City (Secondary) Interschool Chess Competition on Monday 26 June. A team of 10 Hutchins students won the competition overall by a large margin and they will compete in the state finals in Launceston later this year.
- Our sailing team participated in Teams Racing Nationals in Goolwa, South Australia from 5-9 July. The team qualified 4th for the finals and finished 5th overall.
- Southern Tasmanian Dancing Eisteddfod - Hutchins were represented 37 times. In the Junior School section: Year 4 Troupe were awarded 2nd place, Year 3 and Year 6 Troupes were awarded Highly Commended; and the ELC Troupe performance was awarded a Special Mention. In the Secondary School section, our Middle School Troupe won 2nd place and in the Secondary School College section our Senior Troupe were also awarded 2nd place and won the Champion Group section.

- The Senior Vocal Ensemble performed at the opening of the Special Awards Ceremony for the Hobart Eisteddfod. The Barbershop, Senior School Vocal ensemble and Chamber trio all received special awards. A special mention for Year 12 student, Sheng-Yuan Lynch who won the Open Pianoforte Recital Award, the Open Pianoforte Concerto Award, the Lady Cross Trophy, the Dr Geoffrey Lancaster AO Award, the Adjudicator's Choice Trophy, the Frances Underwood Award for Musicianship, and the Joan Salmon Memorial JS Bach Award.

UPDATES

- The Last Daughter – Community screening of the documentary 'The Last Daughter', followed by an in-person presentation and Q&A by Aunty Brenda Matthews on Wednesday 26 July.
- Ernie Dingo visited the school on Wednesday 2 August. Ernie spent the day visiting classrooms, and talking with students and staff about reconciliation.
- MMG survey of Year 2 and 12 parents is currently underway together with a survey of all students from Year 6 – 12 regarding wellbeing. The results of the parent survey will be used to inform improvement strategies generally while student feedback is focused on student wellbeing.

Rob McEwan
Principal

Correspondence:

Incoming – nil

Outgoing – nil

Actions arising from Previous minutes:

nil

Other Business:

Junior School Bush Proposal

Kate Woods and Phillippa Bartlett

Tonight is about the first stage, the funding request is for the sum of \$4,000.00 to obtain a detailed concept and costing for a proposed new nature based play space.

See attached Funding Request below.

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Funding Request

If you could please include the following information prior to sending to PA, this will assist us in determining whether we are able to provide funds for your request.

Please return to the PA via Jenna McPhie or Anna Kirkland or via the PA email (PA@hutchins.tas.edu.au)

Date: 8 August 2023

Funding Request Overview:

Junior School Play Equipment Proposal Stage 1:

Introduction:

This is a funding request for \$4,000 (excluding GST) to obtain a detailed concept and costing for a proposed new nature based play space in the Junior School (JS), focusing on the "bush area" (**JS Concept and Costing**). It is proposed to engage Playstreet (a Hobart based landscape architecture studio) to prepare the JS Concept and Costing. Once the JS Concept and Costing is complete, a further funding proposal (Stage 2) will be presented to the Parents' Association seeking support to fund part or all of the proposed new Junior School play space.

Aim: To develop a considered, safe, inspiring and interesting outdoor space for Pre-Kinder through to Year 5 students, that is suitable for both learning and playing on the current JS bush site.

Background information:

There is currently a large gap in fit for purpose, contemporary and inclusive play spaces and equipment for our Junior School boys at Hutchins. This compares to other local schools (both private and public) who have implemented urban and nature based play spaces which are attractive spaces for students to learn and play.

The paragraphs below detail the current situation / gaps within the JS and potential inclusions/benefits of a contemporary nature based play space for our JS boys.

- Current bush space is accessed on a timetabled basis by Pre-K to Year 5 students.
- Pre-Kinder- Year 1 students use it during learning time, depending on curriculum and break time needs, access is planned and supervised by class teachers (sometimes with a specific learning goal, sometimes not).
- Year 2 – 5 students are timetabled to use bush space during break times, supervised by duty teacher on a roster system (x1 year group/day), with Year 2 having additional day to access.
- In 2023, Year 2 children moved from ELC to JS, with many positive outcomes for Year 2 students (such as greater independence and more access to the library at break times). In the ELC playground the capacity has been positively impacted without the Year2's playing there consistently; and the Year 2's have bought an ELC 'feel' to the JS playground. The bush development would aim to draw on that 'feel.'
- In 2022, playground update included a climbing frame for JS students. This is heavily used and enjoyed by all JS children, but is quite minimal.
- Existing play spaces utilised by JS children include: bush area (timetabled x1 day per week), handball courts, oval, Basketball courts, grass area near the Music block, turf area

under new wall. Apart from the oval, these spaces are all limited in size, and many JS boys are not inclined to play sports at lunchtime.

- Meeting places for JS classes to utilize outdoor learning are limited
- Seated outdoor eating spaces (e.g. benches and picnic tables) for JS classes are also currently limited, (plans are currently being developed to improve the provision of this).

Potential Inclusions:

- Treehouse/climbing option
- Fort (or similar)
- Garden(ing) spaces
- 'hiding spaces' e.g through plantings; tunnels
- Improved aesthetics of the space, whilst maintaining bush look and feel
- Incorporation/use of slope to encourage play – slide/Zipline/or similar
- Seating for viewing War Memorial Oval
- Seating for whole class activities i.e. stage/outdoor classroom

Benefits to the school and students (what need does it address):

Proposed Outcomes/Benefits:

- Provide appropriate foundation, and continuity links, to Middle School/Senior School Outdoor Education program
- Provide curated level of risk, in a natural space, for all learners accessing this space
- Provide an additional appealing learning and playing space for all Pre-kinder – Year 5 learners
- Provide access to a space that supports a smooth transition for Year 2 as they move to the JS site, by offering early childhood-type play in nearby locale
- Provide an alternative option to the existing, more-structured play options e.g. climbing frame, oval, handball, basketball etc.
- Continue to provide viewing spaces and options for War Memorial Oval events
- Continue to provide a JS vegetable garden option
- Provide for greater connection to country, and respectful provision of these opportunities
- Protection/consideration of the space from future erosion
- Ensure the Hutchins JS has a play area that is contemporary and of a high standard

Total Cost:

TBA

Quote 1 Detailed staged concept from Playstreet approx. \$4000	Quote 2
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Ongoing Costs/Maintenance (and who will be covering this):

Would you be available to attend a PA meeting if required?

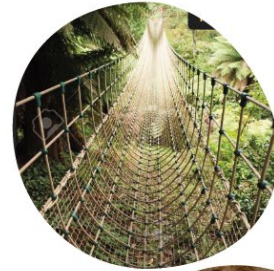
Yes

See attached below strategy ideas/pictures from Miriam Shevland, from Playstreet - Play/ST.

PLAY
/ST

STRATEGY

Due to the nature of the site the best approach will be to start with a concept design and work with a landscaper on the individual pockets of play and larger elements like circulation, doing the detailed design for smaller elements and ensuring risk and interest while adhering to play and safety standards.



BANK IDEAS

Scramble ropes on bank, elevated sand play, nests, digging, water, carved boulders for cubby, tunnels, arbors, potions. Places for artwork, sculpture, hanging, so that an outside gallery can display crafts etc.

CIRCULATION & CONNECTIVITY

Create a safer access into the space and a path around the lower fence and make playful and textural. Consider future connection to pavilion / deck and tiered seating.

OF PLACE

Storytelling - weave in the story of place and Country, use local animals, plants etc for inspiration and create nests, paw prints, carvings, etchings.

SENSORY

Wind chimes, scented plantings etc

ENVIRONMENT

Plants local to area, surface water channelled to gardens for cleaning.



THE HUTCHINS SCHOOL | NATURE PLAY BANK

71 MELBOURNE SAFETY APP | NET SCALE #40 CONCEPT | MIRROR 1 | AUGUST 2023

Motion moved – From the PA President:

That the PA will fund a quote for the stage concept from Playstreet up to the sum of \$4,000.00.

All in favour. Yes. Passed.

A very positive discussion about this proposal. The PA look forward to seeing more information when the concept report is completed.

Fathers Day school celebration update– Kate Woods

Two breakfasts are set to happen on Wednesday 30th and Thursday 31st of August 2023 in the auditorium, 7.30-8.15am. Lots of tickets have been purchased already. We will be looking for some volunteers to help. Matt Groves will speak at both events about the importance of outdoor play and other relevant issues.

Meeting Closed: 7.30 pm

Next Meeting: 19th September 2023