

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION



Meeting Minutes: 27th June 2023

Board Room

Meeting Opened: 6.35pm

Present:

Rob McEwan, Dayana Baker, Shirl Badenach, Courtney Bell, Alli McShane, Louissa Johnson, Gary Waterson, Phillippa Bartlett, Sheila Barrett, Anthony Gunton, Kate Woods.

Apologies:

Kate Sice-Low, Louise Christie, Laura Machin, Krysta Brocklehurst

Acceptance of Previous Minutes:

Moved – Courtney Bell
Seconded – Louissa Johnson

President's Report:

Giving Day 2023 was a wonderful success. The PA were a matching donor up to \$25,000.00.

All recent Grandparents Days went well.

PEP(parents empowering parents) program update. We have had about 40 parents do the Life Line training. Mr Ken Kingston, Deputy Principal, is

relooking at how the program will work. There needs to be more discussion about who will be running/monitoring the program.

Treasurer's Report:

Please find attached latest Financial statements as at 21 June 2023.

Of note:

Main revenue item since last meeting is Tuckshop Profits of \$14,498.52 and expenses of \$25,000 being donation to the school for 2023 Giving Day campaign. The current year to date surplus is \$60,018. The bank position currently sits at \$252,375.

Regards
Krysta Brocklehurst

The Hutchins School Parent's Association

Balance Sheet

as at 21 June 2023

	2024	2023
	\$	\$
Assets		
Current Assets		
Term Deposit	54,043	53,653
Balance with School	198,332	165,759
Total Current Assets	<u>252,375</u>	<u>219,412</u>
Total Assets	<u>252,375</u>	<u>219,412</u>
Net Assets	<u>252,375</u>	<u>219,412</u>
Equity		
Retained Earnings Brought Forward	219,412	303,730
Current Year Surplus / (Deficit)	32,963	(84,318)
Total Equity	<u>252,375</u>	<u>219,412</u>

The Hutchins School Parent's Association

Income & Expense Statement

For the period ended 21 June 2023

	2024	2023
	\$	\$
Income		
Tuckshop Profit	30,195	65,463
Interest	390	365
Entertainment Books	38	-
Clothing Pool & Crested Sales	-	226
Parent Subscriptions	19,058	19,201
Fundraising Functions Net Profit	10,337	677
Total Income	<u>60,018</u>	<u>85,932</u>
Expenses		
Audit Fees	875	500
Donations to the School	25,000	169,169
General Catering	115	367
Social Functions	1,065	-
Square Readers - Shared with Fahan	-	215
Total Expenses	<u>27,055</u>	<u>170,250</u>
Net Surplus / (Deficit)	<u>32,963</u>	<u>(84,318)</u>

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the requirements of the *Association's Incorporation Act (TAS)* to prepare a financial report. The Committee has determined that the Association is not a reporting entity.

The report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 1031: Materiality

AASB 110: Events Occurring After Reporting Date

No other Australian Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

This financial report is also prepared in on an accrual basis and is based on historic costs and does not take into account changing money values, or, except where specifically stated, current valuations of non-current assets.

The Hutchins School Parent's Association

Activity Report

For the period 1 February 2023 - 21 June 2023

Date	Journal Description	Name	Revenue	Expense	Profit/(Loss)
Total for new parents dinner (activity complete)			-	1,065.00	- 1,065.00
Mothers Day Stall					
18/05/2023	ELC Mothers Day Stall	Hutchins	144.70	-	
Total Mothers Day Stall			144.70	-	144.70
2023 School Fair (activity complete)			10,192.50	-	10,192.50
Tuckshop Profits					
28/02/2023	Management Fee Net Operating Cost FEB 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	4,828.62		
31/03/2023	Management Fee Net Operating Cost MAR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	10,962.61		
30/04/2023	Management Fee Net Operating Cost APR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)		95.14	
31/05/2023	Management Fee Net Operating Cost May 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	14,498.52		
Total Tuckshop Profits			30,289.75	95.14	30,194.61
P&F Subscriptions 2023					
30/04/2023	Parent association 2023 subscriptions		19,057.50		
Total P&F Subscriptions			19,057.50	-	19,057.50
2024 Donations to the School					
17/05/2023	The Hutchins School Parents' Association - Donation to 2023 Givin The Hutchins School Parents' Association			25,000.00	
Total 2024 Donations to the School			-	25,000.00	- 25,000.00
Catering					
28/02/2023	Cheese Platter P/A	Hill Street Grocer		2.60	
28/02/2023	Cheese Platter P/A	Hill Street Grocer		21.20	
17/03/2023	Parents Association AGM and Fair Meeting Cheese platter	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.60	
15/05/2023	Catering for PA meeting Tuesday 9 May	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.50	
Total Catering			-	114.90	- 114.90
Administration & Miscellaneous					
30/03/2023	Parents Association for the financial year ended Dec 23	Wise Lord & Ferguson		875.00	
21/04/2023	Interest on PA association term deposit		390.27		
15/06/2023	Entertainment Publications of Australia Commission	Entertainment Publications of Australia Pty Ltd	38.18		
Total Administration & Miscellaneous			428.45	875.00	- 446.55
Net Activity			60,112.90	27,150.04	32,962.86

Principal's Report:



PRINCIPAL'S REPORT PARENTS' ASSOCIATION MEETING

27 June 2023

STAFF

Mr Mike Webster has been appointed Head of Year 8 following an internal selection process. Mr Webster is replacing Mrs Fiona Moroney's substantive role, left vacant when she commenced the Head of Middle School position.

STUDENTS

- At the last Principal's Assembly, 15 new Prefects were inducted. Congratulations to these students who are joining an already great group of leaders.
- During May, five Year 10 students participated in the International Student Science Conference 2023, held at the Presbyterian Ladies College in Sydney. At the conference, the students had the opportunity to present their scientific findings of empirical studies focused on 'Factors that contribute to the effectiveness of sunscreens', 'An Investigation into Triboluminescence', and 'Imploding Cans' to an international gathering of Year 10 students.
- 50 athletes competed in age groups from Under 13 up to Open at the SSATIS Cross Country carnival. Hutchins were very successful in winning the Junior Boys Shield, Senior Boys Shield and came equal first in the Boys Aggregate Shield. Pennants were awarded to the Open's, Under 15 and Under 13 age groups.
- Hutchins SPA String Quartet performed at PLC Sydney's spectacular 135 Year Anniversary Concert. The Hutchins' chamber musicians rehearsed and performed at PLC Sydney in Croydon, then they played in the final event which was an evening concert held in the grand Sydney Town Hall, with an audience of up to 2000 people.
- The Senior Vocal Ensemble performed at the opening of the Special Awards Ceremony for the Hobart Eisteddfod. The Barbershop, Senior School Vocal ensemble and Chamber trio all received special awards. A special mention for Year 12 student, Sheng-Yuan Lynch who won the Open Pianoforte Recital Award, the Open Pianoforte Concerto Award, the Lady Cross Trophy, the Dr Geoffrey Lancaster AO Award, the Adjudicator's Choice Trophy, the

Frances Underwood Award for Musicianship and the Joan Salmon Memorial JS Bach Award.

- The Hutchins Football program celebrated a fantastic year with both the First and Second XVIII qualifying for their respective state finals against St Patrick's College in Launceston on Saturday 17 June. The Hutchins Second XVIII prevailed in a tense match, winning the state final 6-5-41 to 4-4-28 – and the First XVIII defeated by the narrowest of margins, 7-7-49 to 6-6-42 in overtime.
- The month saw the establishment of the Hutchins Interact Club, the first in the South of Tasmania. Interact is Rotary International's service club for people aged 12 to 18 years. The establishment of a Rotary Interact Club at Hutchins provides a valuable connection to a service community with tangible experiential service-learning opportunities for our students.

UPDATES

- Rowing Program Review – participants have been surveyed and feedback collated. A working group has been formed to review the report and to prepare recommendations, under the leadership of Mr Ken Kingston.
- Giving Day - a total of \$523,700.00 was raised with 525 contributing donors. A great effort by the Advancement Team and volunteers, led by Anna Beattie.
- Grandparents' Day – The Middle School event saw over 300 in attendance, and later in the day, the Senior School Grandparents' event welcomed over 350 in attendance – these were record numbers, thank you to the Parents' Association volunteers, teachers and support staff for their organisation of this event.
- National Aboriginal and Islanders Day Observance Committee (NAIDOC) Week is from 2 – 9 July. It is a significant opportunity for the country to celebrate, and recognise the history, culture, and achievements of Aboriginal and Torres Strait Islander peoples.

Rob McEwan
Principal

Correspondence:

Incoming –

Thank you received from Anna Beattie below:



20 June 2023

Mrs Dayana Baker
President, The Hutchins School Parents' Association

Via email: dayana.baker@gmail.com

Dear Dayana,

Thank you once again for The Hutchins School Parents' Association's generous matching gift at our recent Giving Day.

It was a phenomenal day, with 524 donors coming together to help exceed our target of \$500K and raise \$522,700 in 12 short hours, to support the construction of the Signature Building.

We have made a giant leap forward to realising the Signature Building, the future heart of our community and the Association's matching gift was a critical element that enabled the success of the day – we are deeply grateful, thank you.

Yours sincerely,

Anna Beattie
Advancement Manager

Outgoing – nil

Actions arising from Previous minutes:

Nil

Other Business:

The future of the Fathers Day Stall - Kate Woods

There has been discussion about different ideas for celebrating Father's Day in the Junior School this year.

Where to from here?

Propose that there be a Father's day breakfast for Grades 2-5. To be run on 2 separate mornings, rsvp via trybooking. Boys will do craft gifts in class to give at the Breakfasts. Genna is happy to help with corodinating this PA event.

Uniform – Alli McShane - there has been some new warmer items added to the Uniform shop. There is some confusion about what uniform is allowed. Might need to be some clarification. Mr Kingston will be asked to clarify.

Meeting Closed: 8.10 pm

Next Meeting: 8th August 2023