



Meeting Opened: 7.15pm

Present: Lou Christie, Jane Yarnham, Dr Rob McEwan, Jo Bourne, Claire McQuillen, Krysta Brocklehurst, Anna Yard-Cumming, Georgia Burbury, Dayana Baker

Apologies: John Groom, Alli McShane, Sarah Rowley, Melanie O'Brien, Patrice Lawrence, Caroline O'Donnell, Anthony Gunton, Julie Silifant.

Acceptance of Previous Minutes: Moved – Jo Bourne. Seconded – Lou Christie.

President's Report:

Provided as part of Annual General Meeting.

Treasurer's Report:

Annual Financial Statements tabled at Annual General Meeting. Claire noted that since the last meeting, \$2,750 had been paid for the School TV Subscription funded by the PA. **(Action: Rob to follow up regarding School TV on Hutchins Website to ensure easier to find).**

Headmaster's Report:

Provided as part of the Annual General Meeting.

Correspondence:

- None.

Actions arising from previous minutes

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2019 Events:

- **Blokes and Spokes** - 100 people attended, lower numbers than normal. Date conflicted with a number of events. SRC boys provided great support for the event. Anthony Gunton agreed to Coordinate Blokes and Spokes Event for 2020.
- **Colour Run** – Alli McShane is coordinating the event, with the proposed date being Term 3. Preferred option is Seating for 80 **(Action: Dayana to investigate date options preferred date is 23 June, Jane to book and discuss with Jenna).**
- **Mother's Day Stall** – PA to fund chocolates to \$300, Move – Lou, Second – Claire. **(Action: Consider potential connected suppliers through the school community).**
- **Father's Day Stall** – need to consider a volunteer to coordinate, to be discussed at next meeting.
- **Community Hub** – last community hub held had 40 attendees on 8th March. A large proportion were new parents, Richard Davies was the guest speaker. Jenna provides support for the event; Term 2 is the next event **(Action: discuss focus at next meeting).**
- **Year Group Parent Program** – Coordinator role to be discussed **(Action: Lou is considering the role).** Code of Conduct for Class year group Facebook pages to be discussed and explored.

Business Arising

- **ELC Plant Request** - Email received from Jenny Manthey requesting plant to soften and provide shade in the ELC playground. Propose a motion Jane - \$10K to include the shade cloth, second – Jo Bourne (Action: Rob to advise Jenny Manthey regarding approval of funding request).
- **Uniform** – Jo Bourne has offered to be the uniform liaison between the PA. Raise issues at the meeting, to be coordinated conversations between uniform shop and Jason Reeves (Chief Operating Officer) on behalf of the PA (**Action: Jo to follow up alternative hat option with Jason Reeves**). Braid colours issue to be raised (**Action: Rob following up with Heads of Middle and Senior School**). Tracksuit options are difficult for smaller children due to zip, preferred option elastic.

Meeting Closed: 8.23pm