

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes

26th July 2018, Board Room



Meeting Opened: 6.34pm

Present: Lou Christie, Krysta Brocklehurst, John Groom, Tonia Blackwood, Patrice Lawrence, Melanie O'Brien, Georgia Burbury, Clair Orliwoski.

Apologies: Dr. Rob McEwan, Anna Yard-Cumming, Claire McQuillen, Pam Crawford, Alli McShane.

Acceptance of Previous Minutes: Moved – Melanie O'Brien. Seconded – Lou Christie.

President's Report: Refer separate report.

Anniversary Lunch on Tuesday 31 July, PA table with Krysta and Matt Brocklehurst, Anna and John Paul Cumming also attending. Fair organisation. Action - Lou to consolidate information and ways to share e.g. via Drop box or similar.

Treasurer's Report:

Query regarding Parents Association Expenses for \$18,001 for balance of the scoreboard payment. Action – Lou to follow up with Claire. \$2,071 High Tea profit. Lou to advise Jenny regarding approval of pipe creative play at last meeting. Discussed the Entertainment Book approach versus an opt-in approach. Action - Lou to follow up how many books were sold to-date.

Headmaster's Report: Dr. Rob McEwan unable to attend.

Update from John Groom, Director of Advancement (re-branding Director of Development). Engagement with Alumni and Philanthropy. Include all parents and other stakeholders. Liaison between stakeholder groups. Useful to understand the objectives of each association. John.Groom@hutchins.tas.edu.au

Correspondence:

- Email from Adam (Catering Team at Hutchins). Action – consider a piece in the Communique. Good to understand how many people opt out of the Parents Association.

Actions arising from previous minutes

1. 2018 Events

- Mother/Grandmother/Aunt/Boys Event
 - E.g. Movie Night, Laser Skirmish.
- School Fair
 - 19th October.
 - Sarah, Lou, Krysta, Sarah and Jo. Lou to send out an invite to the Fair Sub-committee. EdSmart – volunteer email. Dunking machine (Action – Lou to follow up with the senior school).
 - Parents Association – Cheese Platters, could include fruit, investigate donations.
- Parents Association and Old Boys event
 - Hold over.
- Father's Day Stall
 - Anna to update at next meeting.
- Community Hub
 - 7th September – need to consider topic – John Groom to be approached.

2. Class Parent Update

- Look at opportunities to streamline for 2019, preparation in advance of Christmas holiday break.

Business Arising

1. Other

- Carried forward: Action - Lou to follow up with Sam Fenney re lighting and uniform.
- Action - Circulate proposals received from the Junior School.

- Play Equipment Pipe Purchase – Lou to follow up with Jenny Manthey.

- Boarding House Project - Lou to follow up with Rob.

Meeting Closed: 7.55pm.

Next Meeting: August 22nd 2018, 6.30pm.