

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 22nd March 2022

Boardroom, 6.30pm



Meeting Opened: 7:30pm

Present:

Dayana Baker, Lou Christie, Krysta Brocklehurst, Richard Davies, Courtney Bell, Hayley Baker, Shirl Badenach

Apologies:

Dr Rob McEwan, Millie Fox

Acceptance of Previous Minutes:

Moved – Lou Christie

Seconded – Dayana Baker

President's Report

- Refer to report from AGM

Treasurer's Report

- The Financial Statements for the financial year ended 31 January 2022 have been received back from our Audit Firm, WLF Accounting and Advisory.
- The Audit did not encounter any matters during the course of the audit that the Auditors believed should be brought to our attention.
- For the 12 months to 31 January 2022 the Association recorded a Surplus of \$80,038, recognising Income of \$93,287 (\$67,732) from Tuckshop Profit and Expenses of \$13,248.
- As at 31 January 2022, the Associated Held funds of \$303,730 comprising \$53,288 in the Term Deposit Account and \$250,443 as the Balance with the School.

Headmasters Report:

- No report tabled

Correspondence:

- Incoming:
 - Nil
- Outgoing
 - Nil

Actions arising from previous minutes

Item	Action
2022 Events – Dates below	
<ul style="list-style-type: none">○ Blokes and Spokes – review<ul style="list-style-type: none">▪ Numbers slightly down this year▪ Considerable processes required to organise this event along with logistics.▪ Need to consider the future of this event and whether the format should change.○ High Tea - Dayana<ul style="list-style-type: none">▪ Organisation continuing for the 19th of June @ Hadleys▪ Raffle to be organised by Hayley○ Community Event<ul style="list-style-type: none">▪ Organising Team: Hayley Baker, Courtney Bell and Alli McShane▪ June 3, 2022	<p>Ongoing discussion to determine future format</p> <p>Ongoing</p> <p>Ongoing</p>

<ul style="list-style-type: none"> ▪ A similar model to Magenta and Blacker (to include a movie) ○ 2023 Fair <ul style="list-style-type: none"> ▪ Committee required and to be determined during 2022 meetings 	Ongoing
<p><u>Book Lists</u></p> <ul style="list-style-type: none"> • Richard Davies informed meeting that the school is currently reviewing the book list selections. 	NFA
<p><u>Lost Property Blitz</u></p> <ul style="list-style-type: none"> • Lou working with Kate Woods to distribute the large amount of lost property in the Junior School 	Ongoing
<p><u>PA Language Class - CF</u></p> <ul style="list-style-type: none"> • Mr Marr and Fraser – Mandarin teachers at the school proposals • Term 2, 5 Sessions • Small fee • Conversations and cultural discussions • Gauging if there would be any interest • PA agreed that this is a positive initiative and would endorse 	Dayana to communicate to Mr Marr
<p><u>Fair Update</u></p> <ul style="list-style-type: none"> • Dayana spoke with the School regarding future Fairs. • Preference by the school to hold in Term 1 and given possibility for cancellation, decisions was made to hold the next Fair in 2023 	NFA

Business Arising:

Item	Action
<p><u>New Members</u></p> <ul style="list-style-type: none"> • Consideration how to recruit new members throughout the year 	NFA
<p><u>Meeting times</u></p> <ul style="list-style-type: none"> • Agreed that all future meetings will be advertised between 6:30 – 7:30 • Noted that it will be important to maintain hour long meetings in future to encourage new members to join. 	NFA
<p><u>'Parents Empowering Parents'</u></p> <ul style="list-style-type: none"> • Considerable responses, 120 responses with 80 people have signed up for the training • With the scale of this response, challenge is defining a delivery model • Richard will return to next meeting to discuss a proposal for the training 	Add to agenda for 10/05

Meeting Closed: 8:32 pm

Next Meeting: 10th of May, 2022