

Melita Griffin
Hutchins School Parent's Association
PO Box 254
SANDY BAY TAS 7006

Dear Melita,

Re: HUTCHINS SCHOOL PARENT'S ASSOCIATION

We have finalised the audit of the Hutchins School Parent's Association for the year ended 31 January 2018.

Auditors are encouraged by the Australian Auditing Standards to issue a management letter at the completion of each audit, as a means to advise management of any matters noted during the course of the audit.

Our audit work involves the review of only those systems and controls adopted by the Association, upon which we wish to rely for the purposes of determining our audit procedures. Accordingly, our examination may not have identified all the control weaknesses that may exist. Furthermore, our audit should not be relied on to disclose defalcations or other similar irregularities, although their disclosure, if they exist, may well result from the audit tests we undertake.

We note there has been ongoing difficulties with the third-party provider operating the Tuckshop on the Association's behalf. Following a review, it was found that due to issues in the accounting records of the provider, expected income amounts were not being received. An amount was agreed upon during the year to be paid to the Association to rectify the situation. We recommend that you continue to review the procedures in place for receiving Tuckshop profits to ensure the appropriate amounts are being received.

Yours Sincerely,



J DOYLE
PARTNER
WLF Accounting & Advisory

21st May 2018

Liability limited by a scheme approved under Professional Standards Legislation.

