

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Meeting Minutes: 1st March 2022

Boardroom, 6.30pm



Meeting Opened: 6:38pm

Present: Sophia Holmes, Yuan, Millie Fox, Tess Henry, Lou Johnson, Hayley Baker, Lou Christie, Shirl Badenach, Anthony Gunton, Dayana Baker

Apologies: Courtney Bell, Dr Rob McEwan, Helen Harris, Krysta Brocklehurst

Acceptance of Previous Minutes:

Moved – Dayana Baker

Seconded – Shirl Badenach

President's Report

Dayana presented on behalf of Alli:

- Update from our 2021 initiatives including new JS playground and Po9 Mountain Bike upgrade
- Alli and Dayana met with Jenna to discuss dates for all of our events and has an updated list of 2022
 - Community Event Movie Night to replace the Fair for 2022
 - Concerns that the Fair will be removed from the calendar indefinitely, Dayana to follow up with Jenna

2022 Dates

New Parents Cocktail Info Evening	Friday 18 Feb
Blokes and Spokes	Sunday 6 March
Open Day (PA BBQ)	Sunday 20 March
ELC Grandparents Day	Friday 20 May
PA High Tea	Sunday 19 June
Community Event 'Movie Night'	Friday 3 June
MS/SS Grandparents Day	Friday 10 June
ELC Mother's Day Stall	Thursday 5 May
ELC Father's Day Stall	Thursday 1 Sep
JS Grandparents Day	Friday 29 Sep
PA Meeting Dates	
Term 1	Term 2
Tue 1 March – Boardroom, 6.30	Tue 10 May - Boardroom, 6.30
Tue 15 March – AGM, Conference Centre, 6.30	Tue 21 June - Boardroom, 6.30
Term 3	Term 4
Tue 9 August - Boardroom, 6.30	Tue 18 October - Boardroom, 6.30
Tue 20 September - Boardroom, 6.30	Tue 15 November - Boardroom, 6.30

Treasurer's Report



Parents Association
31 January 2022.pdf

- At 31 January 2022:
 - Net Activity (Revenue less expenses) is \$80,038.25 for the period 1 February 2021 to 31 January 2022 (the full financial year)
 - Main changes since last report:
 - Canteen profits circa \$3K
 - Meeting catering expenses \$45
 - Cash at Bank:
 - Term Deposit \$53,288

- Balance with the School \$250,443
- Future Commitments:
 - \$150,000 Junior School Playground
 - \$28,800 Mountain Bike Upgrade Project

Headmasters Report:

N/A

Correspondence:

- Incoming:
 - New members email

Actions arising from previous minutes

Item	Action
<p><u>Lost Property Blitz</u></p> <ul style="list-style-type: none"> • No time or senior school students at this time of the year. • Difficult to find a date, proposal to address this next year • Requiring helpers help sort and distribute 	Lou Johnson to take this on. Will contact the Heads of School and run this initiative.

Business Arising:

Item	Action
<p><u>2022 Events</u></p> <ul style="list-style-type: none"> • Term 1: <ul style="list-style-type: none"> ○ Blokes and Spokes – Anthony <ul style="list-style-type: none"> ▪ Volunteers – 9 more adults required ▪ Increasingly difficult to organise with more and more bureaucracy and paperwork which makes it very time consuming to organise ▪ Suggestion for future events to transfer it more into a sporting event ▪ To put on the agenda for future meetings to discuss alternatives ○ Open Day BBQ <ul style="list-style-type: none"> ▪ Require volunteers to man our BBQ on the 20th of March <ul style="list-style-type: none"> • Early: Lou, Tess • Mid: Hayley, Tess, Dayana • End: Shirl, Dayana • Term 2: <ul style="list-style-type: none"> ○ High Tea ○ Community Event 	Lou Christie to organise and communicate with volunteers
<p><u>Subscription for the PA</u></p> <ul style="list-style-type: none"> • A number of parents were querying the PA subscription and the purpose of it. Parents were opting out. • Suggestion from Rachel Lucas to include information as to what the subscription is for and the benefits it provides to the school. <p>Consideration to a regular communication from the PA and a way in which we could promote what we do.</p>	Dayana to speak with Jenna to discuss ways in the PA can promote our activities to the community.
<p><u>Book Lists</u></p> <ul style="list-style-type: none"> • Raised that there continues to be books listed on the book list that are not used or used very little by teachers. • Concerns regarding the sustainability and effectiveness in the use of textbooks in the classroom . • Suggestions for greater use of eBooks or class sets of books. • C/F to next meeting for further discussion. 	C/F

<p><u>Year Group Parent</u></p> <ul style="list-style-type: none">• Question is whether we would like to continue with this program• Discussion that it is a valuable program. Some year groups have taken initiative to organise.• EdSmart to go out to request class reps.	<p>Lou to follow up with Jenna and Richard regarding running Class Parent again this year and arrange for EdSmart Comms.</p>
<p><u>PA Positions</u></p> <ul style="list-style-type: none">• All positions are open for 2022• People encouraged to put their name forward. We can have multiple people in roles if more than one member would like to take on a role.	<p>NFA</p>
<p><u>PA Language Class</u></p> <ul style="list-style-type: none">• Email from Mr Erik Marr re an offer to run a language class for parents who would either love to pick up some basic Mandarin for business or leisure, or to improve their English skills if it is their second language.• Carried forward to next meeting	<p>C/F</p>

Meeting Closed: 8:00pm

Next Meeting: 15th March 2022 (TBC)