



Meeting Opened: 6.34pm

Present: Clair Orlikowski, Jo Bourne, Melanie O'Brien, Julie Silifant, Claire McQuillen, Anthony Gunton, Dr Rob McEwan, Lou Christie, Krysta Brocklehurst, Anna Yard-Cumming,

Apologies: Dayana Baker, Alli McShane, Sarah Rowley, Pam Crawford, Georgia Burbury, Patrice Lawrence, John Groom.

Acceptance of Previous Minutes: Moved – Jo Bourne. Seconded – Melanie O'Brien.

President's Report:

Lou provided an update, big thanks to Anna, Sarah, Alli and Clair with regards to the organisation and coordination of 2018 Fair activities. Per previous action item, Lou advised the tuckshop profits coming to the PA allow re-investment by the PA into the school.

Treasurer's Report:

\$4K recognised for tuckshop profits, it is expected that the financial statements from the Canteen are up to date now that the new Canteen Manager has been appointed.

Headmaster's Report:

Presented ideas for Junior School playground redevelopment options. Important for boys' ideas to be canvassed. Action - Anthony to provide contact details to Rob for Consultant in the field.

ELICOS – intensive English course approved and registered to commence delivery in July 2019.

Parent response to survey was an excellent response rate, similar survey was held with staff. Feedback to be shared in due course with the school community.

Rob attended School TV session recently held at the Friends school. Rob proposed funding by the PA. Moved – Krysta Brocklehurst, Seconded – Anthony Gunton.

Correspondence:

- None received.

Actions arising from previous minutes

1. 2018 Events

- Blokes and Spoke, information on how to run the event has been shared with Collegiate.
- Community Hub to be held on 2nd November 2018, will be final event for 2018.
- Parents' Association old boys' event – on hold for the time being.
- School Fair:
 - Fair Committee met on 16 October.
 - High vis pink vests for Hutchins PA. Collect from Anna Yard-Cumming. Lou will send final rosters.
 - Good response for volunteers.
 - Send lists to the PA.
 - Chocolate Wheel – need 3 people, runs from 4-8pm.
 - Raffle – Middle School, \$20 per ticket or 3 for \$50.
 - Hutchins bags to be used for prizes.
 - Wine/vouchers – range from \$15-\$80.
 - Donations have been very generous.

<ul style="list-style-type: none"> ▪ PA running the Tombola jar stall and lucky dips. ▪ Toppin room booked for the fair activities. ▪ Balloon tying and facing painting, gold coin donation to Make-A-Wish. Cost to be covered by the PA. 	
<p>2. Class Parent Update</p> <ul style="list-style-type: none"> • No update received. 	
<p>3. Follow up from Previous Action Items</p> <ul style="list-style-type: none"> • New Parent Letter – Lou has prepared a draft welcome letter and will meet with Emma Griffiths and Stuart Hammond to discuss further. • Communique Item – Communique update from the PA to be prepared by Lou. • Contact with ex-parents and Grandparents – John Groom can assist with contact details. • Dayana Baker followed up Aluminium drink bottles with the Uniform Shop. There are currently BPA Free drink bottles in stock. • Thank You Morning Tea to be held on 7th November 2018. A list of volunteers has been sent to Jenna for invite purposes. Anna to host on behalf of the PA. Thank you cards to be sent to volunteers and those who have donated to the fair. 	
<p>Business Arising</p>	
<ul style="list-style-type: none"> • Table Tennis Table – to be purchased and to be relocated from the original proposed location. • School diaries – raises a broader question regarding communication. School is considering different applications. Rob to take feedback back accordingly. 	

Meeting Closed: 7.47pm.

Next Meeting: Tuesday 13 November 2018.