



Meeting Opened: 6.35pm

Present: Jo Bourne, Alli McShane, Anna Yard-Cumming, Lou Christie, Dr Rob McEwan, John Groom, Anthony Gunton, Georgia Burbury, Claire McQuillen, Krysta Brocklehurst, Clair Orlikowski, Sarah Rowley, Dayana Baker.

Apologies: Patrice Lawrence, Melanie O'Brien, Pam Crawford, Tonia Blackwood, Jane Yarnham, Alf Whitbread, Cath Williams, Julie Silifent.

Acceptance of Previous Minutes: Moved – Alli McShane. Seconded – Anthony Gunton.

President's Report:

Fair was a huge success. Community Hub was well attended. Volunteer Thank You morning tea also held. On the 23rd November the Parent Information evening will be held and Lou has been invited to attend. Lou to follow up with Jenny regarding Junior/ELC orientation. Lou thanked everyone for 2018 efforts and looks forward to 2019.

Treasurer's Report:

As per Financial Statements.

Headmaster's Report:

Rob thanked the PA for contribution to the Fair. 90% response rate to Parent Survey which was really pleasing to see. A broader Publication is due out later in week. App to be introduce app for communication purposes, plus other functionality (e.g. absence notifications). New canteen ordering system (online) to be launched in 2019. Diaries will be coming back in years 3-6, and there is also consideration being given to an ePortal. Energy and Waste Management Audit completed recently.

Correspondence:

- Make a Wish Foundation thank you card received.

Actions arising from previous minutes

1. 2018 Events

- Sarah provided an update on the Fair Feedback received to date.
- Sarah has identified further opportunities to enhance for further Fair Events.
- Sarah happy to run the 2020 Fair Event.
- Feedback was positive from the Community, and huge intangible benefits for the School Action – Any further feedback form to be sent through to Sarah for consolidation purposes.

2. Class Representative Program and Planning for 2019

- Georgia sent out feedback on the Program, low response rate.
- Issues still existing, Lou thanked Georgia for her contribution to the 2018 Program.
- Set up documentation for 2019 so the school starts the year positively.
- Propose funding by PA to support the Class Rep Program events.
- Need to identify a Rep to run the program in 2019.
- Need to consider opportunity for Class Parent to apply for funding to put forward to PA.

3. Team Selection (and Policy) and Sport Team Organisation and Management

- Feedback received regarding JSATTIS Basketball event Age Group for Years 3 & 4.
- Changes made regarding Team Sport staffing structure.

4. Constitution Changes

- Executive Section, if making changes, need to put in School Newsletter.

- School Committee members, AGM in 2018.
- General Members: Sub-school committee members have benefits as per 2018
- Propose: General Members, Committee and Sub-Committee members will dissolve, allocate Coordinator roles early in the year.
- Terminology to be considered. Need to consider how constitutional changes are made. Action - Krysta to follow up regarding constitutional changes.

5. Table Tennis Table

- Ken has proposed Table Tennis Table and Picnic Table, Ken has been researching the options. Amount approved as per previous motion (refer previous meeting minutes) Ken has also requested outdoor picnic tables, PA committee to consider, Ken Kingston has requested 4-5 picnic tables. Motion – Lou Propose PA to fund an additional \$5K for the purchase of picnic tables, Seconded – Jo Bourne.

Business Arising

- **Playground Funding Proposal from Dr McEwan:**
 - Fundraising opportunity involving a Colour Fun Run was discussed, the PA would retain 65% of funds raised. Alli has been discussing with Jenny.
 - Event for 2019 towards the end of Term 1. Alli McShane to coordinate the event, communications to go out very early in 2019. PA run event. Funding to go towards Playground Funding.
 - Anthony has a contact regarding the Consultant in playground design and park development. Need to invest in design of concept and consider landscaping. Action – Anthony to pass contact details to liaise with Ken Kingston and Jenny Manthey.
 - Motion - Funding of up to \$120K from the Parents Association for the School to work with and present playground development proposal to Parents Association for ultimate approval and final ratification. Potential to top up to \$150K from the PA total contribution through other fundraising initiatives. Moved – Alli McShane, Seconded – Krysta Brocklehurst.
 - John to offer other ideas for fundraising initiatives. Lou to meet with John Groom to discuss.
- Boarding House – a work-in-progress, John thankful for contribution for PA funding.
- Canteen – Doesn't list ingredients or nutritional details, and also a contact point for the Canteen. Need to include information on Canteen Menu List. Action – Lou to follow up.

Meeting Closed: 8.27pm

Next Meeting: TBA