

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION



Meeting Minutes: 13th February 2024

Board Room

Meeting Opened: 6.37pm

Present:

Rob McEwan, Dayana Baker, Shirl Badenach, Alli McShane, Kate Woods, Louissa Johnson, Courtney Bell, Laura Machin, Rowena Salter, Abby De Borde, Garth Pearce, Claire Sutton, Lou Bodycoat; Stephen Coventry; Josh Wise (Student).

Apologies:

Phillippa Bartlett, Krysta Brocklehurst, Kezia Mellars

Acceptance of Previous Minutes:

Moved – Louissa Johnson
Seconded – Alli McShane

President's Report:

Dayana Baker delivered a short Presidents Report.

A thank you video to share from the Early Learning Centre staff

AGM is on the 19th March 2024.

New Parent Welcome event on the 21st February 2024.

Treasurer's Report:

Updated Financial report attached below:

The Hutchins School Parent's Association

Balance Sheet

as at 31 January 2024

	2024 \$	2023 \$
Assets		
Current Assets		
Term Deposit	55,154	53,653
Balance with School	<u>240,960</u>	<u>165,759</u>
Total Current Assets	<u>296,114</u>	<u>219,412</u>
Total Assets	<u>296,114</u>	<u>219,412</u>
Net Assets	<u>296,114</u>	<u>219,412</u>
Equity		
Retained Earnings Brought Forward	219,412	303,730
Current Year Surplus / (Deficit)	<u>76,702</u>	<u>(84,318)</u>
Total Equity	<u>296,114</u>	<u>219,412</u>

The Hutchins School Parent's Association

Income & Expense Statement

For the period ended 31 January 2024

	2024	2023
	\$	\$
Income		
Tuckshop Profit	73,304	65,463
Interest	1,501	365
Entertainment Books	78	-
Clothing Pool & Crested Sales	-	226
Parent Subscriptions	18,203	19,201
Fundraising Functions Net Profit	23,779	677
Total Income	<u>116,865</u>	<u>85,932</u>
Expenses		
Audit Fees	875	500
Donations to the School	37,773	169,169
Thank yous	112	-
General Catering	339	367
Social Functions	1,065	-
Square Readers - Shared with Fahan	-	215
Total Expenses	<u>40,163</u>	<u>170,250</u>
Net Surplus / (Deficit)	<u>76,702</u>	<u>(84,318)</u>

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

This financial report is a special purpose financial report prepared in order to satisfy the requirements of the *Association's Incorporation Act (TAS)* to prepare a financial report. The Committee has determined that the Association is not a reporting entity.

The report has been prepared in accordance with the requirements of the following Australian Accounting Standards:

AASB 1031: Materiality

AASB 110: Events Occurring After Reporting Date

No other Australian Accounting Standards, Australian Accounting Interpretations or other authoritative pronouncements of the Australian Accounting Standards Board have been applied.

This financial report is also prepared in on an accrual basis and is based on historic costs and does not take into account changing money values, or, except where specifically stated, current valuations of non-current assets.

The Hutchins School Parent's Association

Activity Report

For the period 1 February 2023 - 31 January 2024

Date	Journal Description	Name	Revenue	Expense	Profit/(Loss)
Total for new parents dinner (activity complete)			-	1,065.00	- 1,065.00
Total Mothers Day Stall (activity complete)			144.70	-	144.70
2023 School Fair (activity complete)			10,192.50	-	10,192.50
Quiz Night					
20/11/2023	Beverages for quiz night	Den Murphy's		861.00	
27/11/2023	Quiz Night 24/11/23	Hutchins	1,564.00		
27/11/2023	Square - Quiz Night - 24/11/23	Miscellaneous	7,909.08		
27/11/2023	Square Fees - Quiz Night 24/11/23	Miscellaneous		136.68	
27/11/2023	Stephen Coventry - Quiz Night Silent Auction	Mr S Coventry	320.00		
27/11/2023	Thomas Gibson - Quiz Night Silent Auction	Mr T Gibson	520.00		
29/11/2023	Trybooking - Fees for Quiz Night/Silent Auction Tickets	Trybooking.com NA		53.86	
29/11/2023	Trybooking - Quiz Night/Silent Auction Tickets	Trybooking.com NA	2,370.00		
1/12/2023	Quiz Night Silent Auction - Allison McShane	Mr A McShane	220.00		
11/12/2023	Donation raised by JS - Lap It Up for the Bush Area		1,590.00		
Total Quiz Night			14,493.08	1,051.54	13,441.54
Tuckshop Profits					
28/02/2023	Management Fee Net Operating Cost FEB 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	4,828.62		
31/03/2023	Management Fee Net Operating Cost MAR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	10,962.61		
30/04/2023	Management Fee Net Operating Cost APR 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)		95.14	
31/05/2023	Management Fee Net Operating Cost May 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	14,498.52		
30/06/2023	Management Fee Net Operating Cost JUN 2023 - Cant	Trippas White Group Pty Ltd (Formerly Alliance Ca)	6,902.94		
31/07/2023	Management Fee Net Operating Cost JUL 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	1,066.35		
31/08/2023	Management Fee Net Operating Cost AUG 23 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	12,293.15		
30/09/2023	Management Fee Net Operating Cost SEP 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	10,726.68		
31/10/2023	Management Fee Net Operating Cost OCT 2023 - Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	2,073.39		
30/11/2023	Management Fee Net Operating Cost NOV 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	9,366.64		
31/12/2023	Management Fee Net Operating Cost DEC 2023 Canteen	Trippas White Group Pty Ltd (Formerly Alliance Ca)	2,189.94		
31/01/2024	Management Fee Net Operating Cost JAN 2024 Canteen - charges relate to la	Trippas White Group Pty Ltd (Formerly Alliance Ca)		1,509.63	
Total Tuckshop Profits			74,908.84	1,604.77	73,304.07
P&F Subscriptions 2023					
30/04/2023	Parent association 2023 subscriptions		18,202.50		
Total P&F Subscriptions			18,202.50	-	18,202.50
2024 Donations to the School					
17/05/2023	The Hutchins School Parents' Association - Donation to 2023 Giving Day	The Hutchins School Parents' Association		25,000.00	
21/09/2023	FFish Robotic Arm for V-EVO as part of bundle	Underwater Australasia		454.55	
21/09/2023	QYSEA FFish - GoPro Mount Upside	Underwater Australasia		234.55	
21/09/2023	QYSEA FFish - V6 Underwater Drone Kit with EPP Case In bundle	Underwater Australasia		2,701.82	
21/09/2023	QYSEA FFish V6 Series - Thruster Protectors	Underwater Australasia		180.00	
21/09/2023	QYSEA FFish V-EVO - Underwater Drone Kit 4K - 80fps with optional robotic ar	Underwater Australasia		2,883.64	
11/10/2023	Concept design/costing for JS bush play area	Playstreet Pty Ltd		4,000.00	
1/11/2023	Capital donation from Parents Association for Timber picnic table/seat set (Jti A Kamaric			2,318.18	
Total 2024 Donations to the School			-	37,772.74	- 37,772.74
Catering					
28/02/2023	Cheese Platter P/A	Hill Street Grocer		2.60	
28/02/2023	Cheese Platter P/A	Hill Street Grocer		21.20	
17/03/2023	Parents Association AGM and Fair Meeting Cheese platter	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.60	
15/05/2023	Catering for PA meeting Tuesday 9 May	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.50	
30/06/2023	Cheese platter for PA meeting	Trippas White Group Pty Ltd (Formerly Alliance Ca)		45.20	
11/08/2023	Platter for PA meeting 08/08/23	Trippas White Group Pty Ltd (Formerly Alliance Ca)		44.00	
22/09/2023	Platter for PA meeting - 19 September	Trippas White Group Pty Ltd (Formerly Alliance Ca)		35.00	
27/10/2023	PA meeting - platter	Trippas White Group Pty Ltd (Formerly Alliance Ca)		51.36	
20/11/2023	Platter for PA meeting	Trippas White Group Pty Ltd (Formerly Alliance Ca)		48.20	
Total Catering			-	338.66	- 338.66
Administration & Miscellaneous					
30/03/2023	Parents Association for the financial year ended Dec 23	Wise Lord & Ferguson		875.00	
21/04/2023	Interest on PA association term deposit		390.27		
15/06/2023	Entertainment Publications of Australia Commission	Entertainment Publications of Australia Pty Ltd	38.18		
12/10/2023	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	27.27		
23/10/2023	Interest on term deposit		1,110.92		
24/10/2023	Reimbursement - Farewell Flowers / chocs for Lou Christie	Mrs D Baker		111.77	
22/12/2023	Entertainment Publications of Australia Pty Ltd	Entertainment Publications of Australia Pty Ltd	12.73		
Total Administration & Miscellaneous			1,579.37	986.77	592.60
Net Activity					
			105,027.91	41,767.94	76,701.51

Principal's Report:



PRINCIPAL'S REPORT PARENTS' ASSOCIATION MEETING

Correspondence:

Incoming – Email Correspondence concerning ELC proposal:

Hi Pam

Thanks for the additional information.

The PA are very happy to accept your proposal as requested for the kinder / pre kinder space. Regards

Dayana

On 19 Nov 2023, at 5:53 pm, Pamela Tonelli-Pirie <Pamela.Tonelli-Pirie@hutchins.tas.edu.au> wrote:

Hello Dayana

Thank you for your consideration so far and for reaching out for more information regarding the canvas.

Yes, we certainly considered having the students paint straight on to the wall, however considering the risks involved with having young children on scaffolding, decided against. Unfortunately the Pre-Kindergarten children are a little too small to reach far up the wall from standing and are only just developing confidence making marks at chest height on paper in the classroom.

Amanda Husband has kindly investigated many options for our canvas wall hanging and has discovered a long-wearing, 'long-term' canvas that is designed to outlast all temporary options. It comes with a 2 pac clear finish and is fitted with metal surrounds to improve durability as outlined in links below.

Although this is a costlier option in the long run, we are confident this will be a safe and long lasting option to display the children's art work and create a welcoming entry to the ELC space.

Please do not hesitate to reach out to us again, or speak with Amanda directly, for further information. I'll copy Amanda in here just in case.

Thank you again.

Kindest regards,

Pam

Pamela Tonelli-Pirie

THE HUTCHINS SCHOOL

71 Nelson Rd, Sandy Bay, Tasmania, Australia 7005

Teacher

From: Kieran Bradley <kieran@oharadesign.au>

Sent: Monday, October 2, 2023 2:01 PM

To: Amanda Husband <Amanda.Husband@hutchins.tas.edu.au>

Cc: Stephen Jacobs <info@panelmounts.com.au>

Hi Amanda (And thanks all for your time this morn! Below is an initial cost indication from Stephen for the external ELC wall banner. I'll make a time with Grace to pop in next week and take some photographs of the lion artworks. Cheers

Kieran

Kieran Bradley, Designer.

0419 354 978 www.oharadesign.au

From: **Stephen Jacobs**<info@panelmounts.com.au>

Date: Mon, Oct 2, 2023 at 1:40 PM

Subject: Re: Hutchins Pre-Kindergarten classroom redevelopment

To: Kieran Bradley <kieran@oharadesign.au>

Hi Kieran

Dimensions of this mornings measure up. Did you grab my Metamark frosted swatch, its missing out of my folder? Wall Banner prices. Size 6000mmx 2500mm with tracks all round as per pic (pic has white track on top and natural aluminium on edges and base). Medium term banner and install \$1300 plus gst Long Term banner, slightly heavier weight than above with a hard wearing 2 pac clear finish over with tracks and install. \$1780 plus gst Thanks

Stephen Jacobs

Display Equipment Australia

m. 0412 722 082

e. info@panelmounts.com.au

e. info@displayequipment.com.au

On 17 Nov 2023, at 3:53 pm, Dayana Baker <dayana.baker@gmail.com> wrote:

Good Afternoon

Apologies for the delay in my reply.

Thank you for your fabulous proposal which was discussed at our PA meeting this week.

We are after a bit more information if we could please, some alternatives to the canvas. We discussed the longevity of a canvas outside in the elements in Hobart and the need to replace it every few years.

Is that a weatherproof design? Is there a possibility that the wall could be repainted every few years by the boys straight onto the wall for example ? If we could get a little more info on alternatives that would be great. The executive will endeavour to discuss and reply before the end of term.

Kind regards

Dayana

President PA

Outgoing – nil

Actions arising from Previous minutes:

Junior School Bush Proposal

Kate Woods

Update – Great news, the Bush area is ready to be used next week. Sections will be cordoned off as needed for growth of plants and landscaping.

Current photos:

Other Business:

1. *Funding Request – Junior School Family subscription to participate in the Parenting360 course – Steve Coventry, Head of Junior School.*

THE HUTCHINS SCHOOL PARENTS' ASSOCIATION

Funding Request

If you could please include the following information prior to sending to PA, this will assist us in determining whether we are able to provide funds for your request.

Please return to the PA via Jenna McPhie or Anna Kirkland or via the PA email

(PA@hutchins.tas.edu.au)

Date: 8 February 2024

Funding Request Overview:

Junior School family subscription to participate in the Parenting360 course

Submitted by: Steve Coventry, Head of Junior School

Aim:

To provide all Junior School families with access to Parenting360, an innovative, online parenting course and in-person workshops.

Introduction:

This is a funding request for \$10,000 for workshops and subscription costs, to access the Parenting360 program.

The Parenting360 course is designed to equip parents with the knowledge and tools necessary to foster a supportive and understanding family environment, tailored to the unique needs of each child. This program stands out for its personalised approach, focusing on nurturing confident, compassionate young individuals by understanding their inherent and unique biological make up. This course will complement the ongoing professional learning Junior School teachers are undertaking with Dr Cam McDonald and Learn360.

We believe this partnership with Learn360 and the access to Parenting360 can make a significant difference in our community, fostering an environment where every child feels understood, supported, and encouraged to thrive.

Regrettably, this initiative falls outside of our Junior School budget parameters, but we are actively seeking alternative avenues to make this course accessible to all Junior School parents.

Background information:

Over the past 18 months, Junior School staff have been working with Dr Cam McDonald and Learn360 to better support each child to be their best selves. The work teachers are undertaking provides an incredible framework that has allowed each educator to see more of the natural strengths in each child and focus on celebrating these strengths in many different ways. This is

designed to help each student establish a strong sense of self, understand and take advantage of their natural strengths, better navigate their behaviour and optimise their learning environment.

The work has been incredibly well received by Junior School teachers and also the parents who were able to see Dr Cam present to families on the 29th of January. Dr Cam is also presenting to parents on Tuesday 20 February at 4pm, which we encourage Parents Association to attend if they wish to gain more insight into what is being offered.

Teachers have been working with Learn360 for 18 months and an important next step is expanding this information out to the wider school community, i.e. our Hutchins families.

A wonderful outcome for 2024 is the Junior School are part of groundbreaking research in precision learning with Learn360 (Southern Cross University, Parents International), this research has allowed us to support our families at a much lower expense than normal. As such, an extraordinary opportunity has arisen through our collaboration with Learn360, whereby we are able to provide each family with the Parenting360 program, the home-based complement to Learn360 for schools, for a heavily reduced rate.

The collaboration with Learn360 presents an incredible opportunity for The Hutchins Junior School, not only because of the potential benefits to our school community but also due to the significant discount offered to us. By participating in this research, we have the chance to access the Parenting360 program at a fraction of the usual cost.

Typical pricing for the Parenting course and child profiling is: AU\$750 per family. Full price, this would cost our school and it's 300 families >AU\$200,000. Due to the research support, we are able to provide this to the whole Junior School for AU\$10,000, 5% of the normal cost.

This initiative is especially valuable because it aligns with our school's commitment to holistic education, supporting not just the academic but also the emotional and physical wellbeing of our students and their families. The program offers a unique lens through which parents can view and understand their children, enhancing family dynamics and contributing to a more cohesive school community.

The parent feedback from the initial parent session, on 29th January by Dr Cam, has shown that there is a strong desire for this program, the research and the home-school connection. Hence our proposal to the Parents Association.

We believe this partnership with Learn360 and the access to Parenting360 can make a significant difference in our school community, fostering an environment where every child feels understood,

supported, and encouraged to thrive. We warmly invite the Parents' Association to consider this proposal and support us in bringing this invaluable resource to our school.

Thank you for considering this special opportunity to enhance the wellbeing of our families and contribute to the positive development of our school community.

Benefits to the school and students (what need does it address):

Proposed Outcomes/Benefits:

- *In the 2021 MMG Hutchins parent survey, 33% Year 2 and 65% Year 6 parents felt the school did not provide sufficient opportunities for parents/carers involvement in their child's learning. This initiative would significantly address this parent concern.*
- *Our school strives to be leaders in education and embrace the opportunity to have a 'point of difference' in the educational opportunities' we provide. These cutting edge presentations, research and parenting course for families is a unique offering by our School. Within the Tasmanian and national independent school network, Hutchins is being viewed as a leader in education for our current work with Learn360. Adopting the Parent360 course will further enhance our standing as a leading independent school.*

Parenting360 course provides clear insight for parents of the following:

- ***Physical health:*** *Specific food, movement and sleep recommendations*
- ***Expected behavioural tendencies:*** *reasons for certain behaviours, strategies to support behaviour through a strengths-based approach and providing what the child's biology needs Behaviour: rather than just what they say they want in the moment.*
- ***Thriving:*** *Specific parent strategies for building a child's sense of self, resilience, stress management*
- ***Parent relationships:*** *Provides insight into how the parent can gain further insight into their health and biases that can influence the parent-child dynamics*
- ***Home-school connection:*** *The Parenting360 accompanying application /tool provides insights that can be used to support proactive, productive conversations between parent and educator resulting in faster and more effective change.*

Total Cost:
\$10,000

Quote 1

Quote 2

Ongoing Costs/Maintenance (and who will be covering this):
No ongoing costs for the current Hutchins Junior School Parents.

Would you be available to attend a PA meeting if required?

Yes

Headmasters Support/Endorsement:

Yes

Comments

2. Upgrade to Grade 5 classrooms

Photos?

3. potential dates for Mothers Day and Fathers Day events for Junior School.

4. Potential event – Movie Night 2024. Working with Josh Wise and the Students Events and Fundraising Committee team.

Meeting Closed: 7.54 pm

Next Meeting: 19th March 2024